MAR THOMA COLLEGE FOR WOMEN

PERUMBAVOOR, KERALA - 683 542

(Affiliated to Mahatma Gandhi University, Kottayam
Re-accredited with 'A+' Grade by NAAC)
Phone : 0484 - 2522723, 9446438500
Website : www.marthomacollege.ac.in
E-mail : mtcwpbr@yahoo.in

HANDBOOK & CALENDAR
2024 - 2025

PERSONAL DATA

Name:.....

Class :.....No:.....

Home Address.....

.....

Phone Number :.....

Name of Parent / Guardian :.....

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MAR THOMA COLLEGE FOR WOMEN

VISION

To enlighten and empower women in rural and suburban society and enable them to act as agents of social transformation and acquire knowledge of self and surroundings and to make the world a better place.

MISSION

- To stimulate the most conducive ambience for the promotion of quality in teaching and learning.
- To empower women students hailing from rural background to face the challenges of life with dignity, honour and self-respect and to inculate self-esteem in them.
- To become a centre of excellence providing value-based education aimed at an integrated development of individuals into responsible citizens with social commitment and dedication in the community.
- To mould a team of students with the required knowledge, skills, attitude along with global competency capable of working towards the transformation of society.
- To create awareness to live in harmony with the natural environment, to preserve it and to act as agents of peace, goodwill, national integration and solidarity to make the world a better place.
- To enable the students to communicate effectively and to empower them to face the issues and challenges with poise and confidence.
- To groom the personality of students making them self-sufficient to reach out to the less privileged, the downtrodden and the abandoned.
- To incorporate all technological upgradations in higher education concerning teaching, learning and evaluation.

PROFILE

COLLEGE MOTTO

"The Truth Shall Make You Free"

The motto of the College is 'The Truth Shall Make You Free'. It is based on the teachings of Jesus Christ. "You will know the truth and the truth will set you free." Jesus proclaims that ultimate freedom is possible only through ultimate truth.

All the religions of the world place great emphasis on the practice of truth. God is truth and it is this truth that frees us from darkness and evil which leads us to light and virtue. The age-old Indian prayer is

"Asato ma sat gamaya
Thamaso ma jyothir gamaya
Mrithyo ma amritham gamaya."

Tagore prays to God to lead his country "into that heaven of freedom where words come out from the depth of Truth." Gandhiji, the Father of India proved to the whole world that the way of truth leads to freedom. His life was a story of his experiments with truth. Those who close their eyes to truth and scorn and scoff at it can never enjoy true freedom.

Truth is often associated with beauty and joy. "Sathyam, Sivam, Sundaram" is the Indian concept of the supreme values. "Beauty is truth, truth beauty" says Keats. Pursuit of truth is the pursuit of knowledge. Knowledge leading to wisdom gives man freedom from ignorance and folly.

THE EMBLEM

The emblem of the College symbolizes the aim and purpose of this college - the pursuit of academic excellence and the development of the personality of women students in a Christian atmosphere. The girls (symbolized by the bangled hand) develop their intellectual (symbolized by the book) and artistic (symbolized by the veena) faculties in the Christian atmosphere (represented by the cross) of the College. They are called upon to be torchbearers to the coming generation.

GOALS AND OBJECTIVES

Education is a living process of intellectual growth, character building and personality development. This total development materializes only when a balance is established between body and spirit, intellect and emotion, mind and attitude and when there is a total integration of the diverse faculties operating in human beings. It is in this context that the College sets its goals and objectives.

I. Academic Goals

a) To work towards the growth of the institution into a centre of excellence.

b) To encourage students and teachers in the pursuit of knowledge and in setting high standards of academic achievement.

c) To develop free and fearless thinking leading to intellectual and moral maturity.

d) To promote a spirit of adventure and investigation leading to true wisdom and understanding which makes all study a discovery and a joy.

e) To keep-up with the times and to take steps to impart a need-based education

II. Value Orientation and Character Building

a) To produce 'total persons' with holistic perspective, scientific outlook and artistic sensibility.

b) To foster morally firm and spiritually upright young women with respect for traditional Indian values and appreciation of the higher values of life.

c) To mould individuals who seek and serve the truth, by emphasizing disciplined living, industry, humility, openness, sincerity and honesty in all realms of thought and action.

d) To instill in students democratic ideals, principles of secularism, freedom, mutual respect and tolerance and an awareness of human rights so that they grow into responsible citizens and emissaries of national integration

III. Social Goals

a) To mould a team of students with fact, understanding, commitment alertness to relevant socio-political issues and awareness of civic responsibilities, thereby instilling compassion, selfless devotion, service

mindedness and the capacity to rejoice in the hopes and aspirations of the underprivileged.

b) To empower the women students by helping them to become strong, self-reliant, socially motivated, responsible and dedicated women and better citizens of tomorrow, so as to equip them to meet the challenges in life positively.

c) To foster in the students etiquette leading to the right interpersonal relationship in an atmosphere of co-operation, peace and goodwill, thereby making them effective agents of socio-economic changes.

d) To make the students aware of the pressing global issues and the moral responsibility to handover to the coming generation an eco-friendly life style and an earth free from pollution, filth, bigotry and corruption.

e) To enable the students to come out from the stagnant pool of orthodoxy into the clear stream of reason, perfection, tolerance and dynamism.

CORE VALUES

ARISE

A BRIEF HISTORY OF THE COLLEGE

Mar Thoma College for Women, situated in the Municipal area of Perumbavoor, is the dream child of the late Thomas Mar Athanasius Suffragon Metropolitan of the Mar Thoma Syrian Church. A visionary, Tirumeni had foreseen that this College would cater to the educational needs and the empowerment of the girls of the rural and suburban areas, in and around Perumbavoor.

The people of Perumbavoor who have been feeling the need for an Arts and Science College in the town felt that the Mar Thoma Church, with its long history of excellent service in the educational field in the North Travancore area with their High Schools at Keezhillam (St. Thomas High School, established-1922) and Perumbavoor (Asram High School, established-1931) and 14 Primary Schools in different places in the area would be the right agency to undertake this great task. The Sabha Council of the Mar Thoma Church entrusted the Mar Thoma Evangelistic Association with the responsibility of starting the College at Perumbavoor and Rt. Rev. Thomas Mar Athanasius Suffragan Metropolitan, the then President of the Association, initiated necessary steps for the establishment of the College.

In his great vision and foresight, Tirumeni suggested that the College should be a women's college, which can open the doors of higher education to the educationally backward women of the area. Giving women proper education and building up in them true wisdom and sense of values so that they become responsible citizens with great vision who can immensely help in grooming a new generation of leaders. As the fulfilment of a long-cherished desire of the people of Perumbavoor, and its suburbs, Mar Thoma College for Women Perumbavoor was founded in 1982. The College, initially affiliated to the University of Kerala, started functioning as a Junior College offering the third and fourth groups of Pre Degree course with 92 students. When Mahatma Gandhi University was established in 1984, the College got affiliated to it. The College started offering science courses in 1984. In 1991 the College was upgraded to a Degree College. At present the College offers 11 Under Graduate Programmes, 2 Post Graduate Programmes & 1 Integrated P.G. Programme : B.Sc. Mathematics (1991), B.Sc. Zoology (1993), B.Com. (1995), B.A. History (Vocational) Archaeology and Museology (1998), B.A. English (Vocational) Administrative Assistant (1999), B.Sc. Physics (Vocational) Applied Electronics (2001), B.Sc. Chemistry (2006), B.Com. Computer Application (Self-financing) (2014), B.Voc Renewable Energy Technology & Management (Self-financing) (2018), B.Voc Fashion Technology & Merchandising (Self-financing) (2018), B.Voc Tourism & Hospitality Management (Self-financing) (2018), M.Sc. Zoology (Self-financing) (2006), M.Sc. Mathematics (2013), Integrated Programme in Basic Science - Physics (2021).

The College is included in the list of colleges approved under section-2 (f) and is eligible to receive central assistance in terms of the rule framed under section 12-B of the UGC Act 1956. Since 1984, the College has maintained excellent academic results. Due attention is given to co-curricular activities and the students get ample opportunities for self-expression and

self-development. The College also provides hostel facilities for students.

Mar Thoma College for Women was accredited at the B level (72.5%) in 2003 and re-accredited at the B level by the National Assessment and Accreditation Council (NAAC) in 2012. The College was re-accredited at the B+ level*(CGPA:2.63)* in its 3rd cycle of NAAC accreditation in 2017. In 2023 the college was awarded with A+ grade *(CGPA:3.45)* in the 4th cycle of NAAC accreditation .

The Mar Thoma Evangelistic Association owns the College. The Most Rev. Dr. Theodosius Mar Thoma Metropolitan is the present Patron of the College. Rt. Rev. Dr. Issac Mar Philoxenos Metropolitan is currently the Manager and the Chairman of the College's Governing Council.

SUCCESSION LIST OF MANAGERS

1.	Rt. Rev. Thomas Mar Athanasius Suffragan Metropolitan	1982 - 1984
2.	Most Rev. Dr. Philipose Mar Chrysostum Metropolitan	1984 - 1991
3.	Most Rev. Dr. Alexander Mar Thoma Metropolitan	1991 - 1993
4.	Rt. Rev. Dr. Joseph Mar Irenaeus Suffragan Metropolitan	1993 - 1997
5.	Most Rev. Dr. Philipose Mar Chrysostum Metropolitan	1997 - 1999
6.	Rt. Rev. Geevarghese Mar Athanasius Suffragan Metropolitan	1999 - 2005
7.	Most. Rev. Dr. Joseph Mar Thoma Metropolitan	2005 - 2009
8.	Rt. Rev. Dr. Zacharias Mar Theophilos Suffragan Metropolitan	2009 - 2011
9.	Rt. Rev. Thomas Mar Timotheos Episcopa	2011 - 2016
10.	Rt. Rev.Dr. Euyakim Mar Coorilos Suffragan Metropolitan	2016 - 2022
11.	Rt. Rev. Dr. Joseph Mar Barnabas Suffragan Metropolitan	2022 - 2023
12.	Rt. Rev. Dr. Issac Mar Philoxenos	2023 -

SUCCESSION LIST OF PRINCIPALS

1.	Prof. K.I. Jacob	1982 - 1997
2.	Dr. M.O. Koshy	1997 - 2000
3.	Dr. Rajan Varughese	2000 - 2003
4.	Dr. Mariam Kuruvilla Joseph	2003 - 2005
5.	Mrs. Lally Mathew	2005 - 2007
6.	Dr. Aleyamma Saji Varghese (Principal- in-Charge)	2007 -2009
7.	Mrs. Lally Mathew	2009-2016
8.	Dr. Lisy Cherian	2016-2019
9.	Dr. Gigi George (Principal- in-Charge)	2019-2021
10.	Dr. Sujo Mary Varghese (Principal- in-Charge)	2021-2023 (Dec.6)
11.	Mrs. Sherin T. Abraham (Principal- in-Charge)	2023- 2024 October
12.	Dr. Letha P. Cheriyan	2024- (Nov.)

GOVERNING COUNCIL

MEMBERS :

1. Rt. Rev. Dr. Issac Mar Philoxenos Episcopa
   (President Mar Thoma Evangelistic Association)
   Manager, JMM Centre, Mannathala P.O.,
   Thiruvananthapuram - 695015
2. Rev. Aby K. Joshua
   (General Secretary MTEA)
   SCS Campus, Tiruvalla – 689101
3. Dr. Letha P. Cheriyan
   Principal
   Mar Thoma College For Women, Perumbavoor
4. Mr. P.K. Kuruvilla (Treasurer)
   Kannampallil, Iringole P.O., Perumbavoor - 683548
5. Prof. Abraham P. Mathew
   (MTEA Correspondance Secretary & Syndicate Member CUSAT)
   Padinjattethil, Chungathara P.O - 679334
6. Rev. Dr.Thomas Kurian Anchery

Niravathu House, Pariyaram P.O.,
Kottayam- 686021

7. Dr. Abey Thomas Varicad
(Treasurer MTEA)
Thottungal Kripa Bhavan
Kuttapuzha P.O., Thiruvalla – 689103

8. Mrs. Lalamma Mathew
Kanjikkal Padeettathil, Pallickal East
Thekkekara P.O.,
Mavelikkara - 690107

9. Adv. Jessy George
(MTEA Representative)
Thayyil Olive Villa, Palace Nagar Road,
Thekkumbhagam, Thripunithura,
Ernakulam - 682301,

10. Ms. Biji Mathew
(MTEA Representative)
Puthayath house, South Parathuvayalipady
Keezhillam P.O.

11. Dr. Rajan Varughese
H. No.43/2080, MRA : 65, Saraj House
Pachalam P. O., Pin - 682012
S.R.M. Road, Ernakulam.

12. Prof. M.Thomas Mathew
(Nominated Member by Metropolitan)
Vijayanilayam, Inchipparambu Road,
Thrikkakara P.O., Pin - 682021.

13. Dr. Rajeev Thomas
Principal, Mar Thoma College, Chungathara

14. Dr. Niji C. I.
(Nominated Member, Kottayam Kochi Diocese)
Cherukara, 5A, VB Flora,Thanapadam
Kakkanad P.O., Ernakulam

15. Mrs.Rachel George
(General Secretary, Mar Thoma Suvisesha Sevika Sangham)
Vengal Veedu, Rock View Avenue,
Kuttappuzha P. O., Thiruvalla, Pin 689103

17. Dr. Bibin Kuriakose,
    (Staff rep to Governing Council)
    Dept. of History,
    Mar Thoma College for Women, Perumbavoor
18. Mr. Jibin Shibu Sam, Bursar (Special Invitee)
    Dept. of Commerce
    Mar Thoma College for Women, Perumbavoor

COLLEGE STAFF COUNCIL

MEMBERS :

Dr. Letha P. Cheriyan Principal & Chairperson

Dr. Sujo Mary Varghese	Commerce
Dr. Vineed Kumar K.	Physical Education
Dr. Shalitha Jacob	Mathematics, Chemistry
Dr. Anupama P.	Physics
Ms. Reemy Sara Mathai	Zoology
Dr. Sangeetha Raichal Koruth	English
Dr. Vinod V.	History
Dr. Bibin Kuriakose	Elected Staff Rep.
Mr. Jibin Shibu Sam	Elected Staff Rep.
Dr. Rinu Elizabath Philip	Hindi
Mr. Jiju John Y.	Malayalam
Ms. Supriya Susan Kurian	UGC Librarian
Ms. Bindhu Mathew	Administrative Staff

ACADEMIC PROGRAMMES

I. FOUR YEAR UNDER GRADUATE PROGRAMES (FYUGP)

1. *Foundation Courses*

AEC – ENG (Ability Enhancement Course)	– English
AEC-OL (Ability Enhancement Course – Other Language)	– Hindi / Malayalam
MDC (Multi Disciplinary Courses)	– Malayalam, Hindi, English, History, Physics, Commerce Finance & Taxation, Mathematics, Statistics, Physical Education, Commerce Co-operation (Self-Financing)

2. *Pathway Courses*

Major Courses (DSC A)	– English, History, Physics, Zoology, Commerce Finance & Taxation, Chemistry, Mathematics, Commerce Co-operation (Self Financing)
Minor Courses (DSC B)	English, History, Economics, Physics, Zoology, Botany, Commerce Finance& Taxation, Chemistry, Mathematics, Statistics, Commerce Co-operation (Self-Financing)

II UNDER GRADUATE PROGRAMMES (CBCS)

Part	I	Common Course -	English
Part	II	Common Course -	Malayalam / Hindi (Second Language)
Part	III	B. A.	

No.	Core	Complementary	Seats
1	ENGLISH Model II-Vocational (Administrative Assistant)	English for Business Communication I & II Evolution of Literary Movements I & II	24

2	HISTORY Model II-Vocational (Archaeology & Museology)	Economics & Indian Numismatics	30

Part III B.COM.

1	COMMERCE Model I	Finance & Taxation	32
2	COMMERCE Model I (Self-Financing)	- Computer Application	40

Part III B.Sc.

1	MATHEMATICS Model I	Physics & Statistics	36
2	ZOOLOGY Model I	Botany & Chemistry	20
3	PHYSICS Model II-Vocational (Applied Electronics)	Mathematics	24
4	CHEMISTRY Model I	Mathematics & Physics	48

Part III B.Voc. (Self Financing)

1	B.Voc. Fashion Technology & Merchandising	Textile, Fashion Business Study of Costume Study of Costume Art	50
2	B.Voc. Tourism & Hospitality Management	Tourism Products Principles & Practices of Tourism Hospitality Management	50

III **POST GRADUATE PROGRAMMES**

1	M.Sc. MATHEMATICS	Aided	12
2	M.Sc. ZOOLOGY (Special Subject- Environmental Science)	Self-Financing	20

IV **INTEGRATED P.G. PROGRAMMES**

1	Integrated M.Sc. Programme in Basic Sciences	PHYSICS	Aided	15

DEPARTMENTS

A) FACULTY OF ARTS AND HUMANITIES

ENGLISH

1. Lt. Dr. Sangeetha Rachel Koruth, M.A., Ph.D. **(HOD)**
   Asst. Professor 9605807543
2. Ms. Preethi Sara Joseph, M.A.
   Asst. Professor 9495335860
3. Ms. Chaithanya Elsa Achankunju, M.A.
   Asst. Professor 9567062075
4. Dr. Minu Susan Koshy, M.A., Ph.D.
   Asst. Professor 9207974864
5. Ms. Roshin T. Roy, M.A.
   Asst. Professor 8129364564

HISTORY

1. Dr. Vinod V., M.A., Ph.D., PDF (**HOD**)
   Asst. Professor (Archaeology) 7012140532
2. Dr. Bibin Kuriakose, M.A., M.Phil., Ph.D.
   Asst. Professor 8921939898
3. Dr. Jijo Jayaraj, M.A., Ph.D. 9562234721
   Asst. Professor
4. Mr. Gismon Thomas, M.A. (History),
   M.A.(Economics), M.A. (Gandhian Studies),
   M.A.(Social Work), M.A. (Criminology)
   Guest Lecturer 9496322329
5. Dr. Vincy Vijayan, M.A., B.Ed., NET 8848189181
   Guest Lecturer (Economics)

B) FACULTY OF ORIENTAL LANGUAGES

HINDI

1. Dr. Rinu Elizabath Philip, M.A., M.Phil., Ph.D. (**HOD**)
   Asst. Professor 9946827542
2. Ms. Hephzy T. Paul, M.A., B.Ed, M.Phil.
   Guest Lecturer 9048503006

MALAYALAM

1. Mr. Jiju John Y., M.A., B.Ed., M.Ed., M.Phil. (**HOD**)
   Asst. Professor 9496468503
2. Ms. Manju K.G. , M.A., B.Ed.
   Guest Lecturer 9744777783

C) FACULTY OF COMMERCE

1. Dr. Sujo Mary Varghese, M.Com., M.B.A., Ph.D. (**HOD**)
   Asst. Professor 9656225487
2. Ms. Sherin T. Abraham, M.Com., B.Ed. 9447829754
3. Mr. Jibin Shibu Sam., M.Com.
   Asst. Professor 8129850223
4. Ms. Serene Anna Sam, M.Com., M.B.A.
   Asst. Professor 8547785875
5. Dr. Avani T., M.Com., Ph.D.
   Asst. Professor 7356427898

D) FACULTY OF SCIENCE

ZOOLOGY

1. Dr. Letha P. Cheriyan M.Sc., Ph.D., **Principal** 9497487331
2. Ms. Reemy Sara Mathai, M.Sc. (**HOD**)
   Asst. Professor 9746446231
3. Ms. Keerthi Sasidharan, M.Sc.
   Guest Lecturer (Botany) 9544974365
4. Ms. Smrithi P.S., M.Sc. 7356158834
   Guest Lecturer

PHYSICS

1. Dr. Anupama P., M.Sc., Ph.D. (**HOD**)
   Asst. Professor 8086790321
2. Dr. Paulose Thomas, M.Sc., M.Phil., Ph.D.
   Asst. Professor 9562132636
3. Dr. Rajani Jacob, M.Sc., M.Phil., B.Ed., Ph.D.
   Asst. Professor 9497789900
4. Dr. Melvi Chandy, M.Sc., Ph.D. Asst. Professor 9746893701
5. Dr. Tony Pinhero, M.Sc., M.Phil., B.Ed, Ph.D., 9497025994
   Guest Lecturer
6. Ms. Aswathy Babu, M.Sc., B.Ed, 9895054557
   Guest Lecturer

7. Dr. Elizabath Mathew, M.Sc., M.Phil., Ph.D. 9400719148
   Guest Lecturer
8. Ms. Meera K.Jayan, M.Sc., M.Phil. 9497493057
   Guest Lecturer

MATHEMATICS

1. Dr. Shalitha Jacob, M.Sc.(Statistics), M.Sc.(Mathematics), Ph.D.
   Asst. Professor (Statistics) **(HOD)** 9562919855
2. Ms. Seira Susan Prasad, M.Sc., M.Phil. 8056063415
   Asst. Professor
3. Dr. Jismy Varghese, M.Sc., M.Phil., Ph.D. 9846727662
   Asst. Professor
4. Ms. Manju Varghese, M.Sc. 9495284216
   Asst. Professor
5. Mr. Gopikrishna S. Nair, M.Sc.
   Guest Lecturer 8848115375
6. Ms. Silvey Paul, M.Sc.
   Guest Lecturer 9847289731
7. Ms. Keerthy Kishore A., M.Sc.
   Guest Lecturer 8281966022
8. Ms. Archana Chirikkandath, M.Sc.
   Guest Lecturer 9562113554

CHEMISTRY

1. Dr. Anu Joy, M.Sc., M.Phil., B.Ed, Ph.D
   Guest Lecturer 9446929470
2. Ms. Aiswariya K.R., M.Sc.
   Guest Lecturer 9495969623
4. Ms. Aparna S., M.Sc., B.Ed
   Guest Lecturer 9446571677

E) FACULTY OF PHYSICAL EDUCATION

1. Dr. Vineedkumar K., MPE, Ph.D.
   Associate Professor 94478 92891

F) FACULTY OF SELF-FINANCING COURSES

M.Sc. ZOOLOGY

1. Ms. Sunu N. V., M.Sc., B.Ed. (**HOD**)
   Guest Lecturer 9387319294

2. Ms. Athira M., M.Sc.
   Guest Lecturer 9400251921
3. Ms. Jintumol Raj P., M.Sc.
   Guest Lecturer 9745930272
4. Ms. Jissy Thomas, M.Sc., B.Ed.
   Guest Lecturer 9526432705

B.COM. COMPUTER APPLICATION

1. Ms. Saritha N., M.Com., B.Ed. (**HOD**)
   Guest Lecturer 9496823099
2. Ms. R. Anandhi, M.Com., MBA, M.Phil.
   Guest Lecturer 9497406335
3. Ms. T.J. Vishnupriya, M.Com. Guest Lecturer 9072978734
4. Ms. Arya M.L., M.A., B.Ed. Guest Lecturer 9496737377
5. Ms. Anuradha K., M.Com. Guest Lecturer 7025218443

B.Voc

Fashion Technology & Merchandising

1. Ms. Preethi Sara Joseph, M.A. (Co ordinator) 94953358601.
2. Ms. Sreekutty R., M.Sc. (**HOD**) Guest Lecturer 7034531350
3. Ms. Krishnendu Sivaraman, M.Sc. 812927942
   Guest Lecturer
4. Ms. Ani Alias M.Sc., MTTM Guest Lecturer 7560990681
5. Ms. Annie Linda Hari, M.F.M. Guest Lecturer 9113908332

Tourism & Hospital Management

1. Ms. Anna Mary Jose, B.Com., MTTM. (HOD)
   Guest Lecturer 8086032461
2. Ms. K.H. Sreelakshmi, B.A., MTTM
   Guest Lecturer 9061163301

NON-TEACHING STAFF

ADMINISTRATIVE STAFF (OFFICE)

1.	Ms. Bindhu Mathew, B.A.	Junior Superintendent	9400908026
2.	Mr. Eldho Uthup, B.A.	Head Accountant	9562978849
3.	Ms. Feba P. Baby, M.Sc., B.Ed.	Senior Clerk	9497275945
4.	Mr. Sam Babu, B.Com.	L.D. Clerk	9497361604
5.	Mr. Benny John T., B.Com. (on long leave)	L.D. Clerk	9946881193
6.	Mr. Dileep T.S., Diploma	L.D. Clerk	9744032324
7.	Ms. Renju R. Oommen, B.A.	Computer Asst.	9746062496
8.	Ms. Princy George, M.Com.	Management Clerk	7356769210
9.	Ms. Karishma Karan, M.Com.	Management Accountant	9539485342

LIBRARY

1.	Ms. Supriya Susan Kurian, MLISc, MCA. UGC Librarian		8113998015
2.	Mr. Arun John Mathew	Library Assistant	8248542976
3.	Ms. Naicy Boby	Library Assistant	9562969839

MINISTERIAL STAFF

1.	Ms. Sincy Kuriakose	Lab Assistant (Physics)	956205880
2.	Ms. Soumya Anand	Lab Assistant (Chemistry)	7034854265
3.	Mr. Jinil Baby	Lab Assistant (Zoology)	9744536911
4.	Mr. Ajay George John	Lab Assistant (Botany)	7012573128
5.	Mr. Dileep Mathews Thomas	Office Attendant	9495338250
6.	Mr. Habim Babu John	Office Attendant	8589826021
7.	Msr.Sony Mariyam Mathew	Office Attendant	828129113

MANAGEMENT STAFF

1.	Ms. Jency Sijo	IIeLT Staff	9562969839
2.	Ms. Sujatha K.	IIeLT Staff	9188825046

3.	Ms. Shijitha Pratheesh	Management Accountant	9048058104
4	Mr. Prasanth Easow Thomas	Technical Assistant & System Administrator	9048099224
5.	Ms. Abiya Thambi K.	Management Accountant	8547525326
6.	Ms. Radha Sreekuttan	Office Attendant	7034875339
7.	Mr. P.M. Paul	Peon	944673967
8.	Ms. Jiji V. K.	Sweeper	9495020941
9.	Ms. Suja Sivadhas	Sweeper	9961954730
10.	Ms. Sunitha Subramanyan	Sweeper	8157934920
11.	Mr. C.N. Yesudhas	Watcher	8592025048
12.	Mr. Manoj K.T.	Watcher	9901622209

JEEVANI COUNSELLOR

1. Ms. Dency I 8129078148

HOSTEL

1.	Ms. Ajitha Renji	Hostel Matron	8606437097
2.	Ms. Bindhu Poulose	Sweeper	9188299218
3.	Ms. Reshmi Rajeev	Sweeper	8281909639

COLLEGE TREASURER

Mr. P.K. Kuruvilla 9495467754

COLLEGE BURSAR

Mr. Jibin Shibu Sam 8129850223

CHAPLAIN

Rev. Bijoy M. John 9446793907

RETIRED STAFF

Principals

Prof. K.I. Jacob (Founder Principal)	0484-2527740
Dr. M.O. Koshy	9847262154
Dr. Rajan Varughese	9447140390
Dr. Mariam Kuruvilla Joseph	09006754124

Dr. Aleyamma Saji Varghese	9400260888
Mrs. Lally Mathew	9744210148
Dr. Lisy Cherian	9447382727
Dr. Gigi George	9446453860

Teaching Faculty

Mrs. Mariamma Mathew (Dept. of English)	0484-2316385
Ms. P. Vijayalakshmi (Dept. of History)	071-22592479
Late Elizabeth John (Dept. of Commerce)	
Mr. M.G. Issac (Dept. of Physics)	9447871663
Mrs. K.M. Celine (Dept. of Physical Education)	
Dr. V.T. Lisie (Dept. of Hindi)	0484-2524646
Late.Valsamma John (Dept. of Chemistry)	
Dr. Jolly K. Koshy (Dept. of Botany)	9447415224
Dr. John George M. (Dept. of Zoology)	9847686734
Dr. Aleyamma Saji Varghese (Dept. of Zoology)	9400260888
Dr. Susan George (Dept. of English)	9446715390
Mrs. Jessy Elizabeth Philip (Dept. of Chemistry)	9447815646
Mrs. Geetha Kumari K. M. (Dept. of Commerce)	9446481291
Dr. Leelamma M. (Dept. of Commerce)	9447170730
Dr. Mammen Samuel (Dept.of Physics)	0484-2527742
Mrs. Bency Thomas (Dept.of Chemistry)	0484-2527742
Mrs. Latha Prem Kumari B. (Dept. of English)	9496212007
Dr. Philip Cherian (Dept. of History)	9447126967
Mrs. Reena Varghese (Dept. of Physics)	9847095120
Mrs. Annee C. Thomas (Dept.of Physics)	9446365472
Dr. Salim Varghese (Dept.of English)	9495334958
Dr. Geetha Mary Mathews (Dept.of Malayalam)	9447186263
Mrs. Saley Thomas (Dept. of Malayalam)	9447720310
Dr. Biju Thomas Mathew (Dept. of Commerce)	9447027935 9645677935
Dr. Annie Kurian K. (Dept. of Mathematics)	9446517525
Mrs. M.J. Jayasree (Dept. of Hindi)	9446488778
Dr. Biju Jacob Thomas (Dept. of Zoology)	9447807162

Non-Teaching

Mr. A. C. Cherian	9446686582
Late Rangaswami Pillai M. M.	
Mr. T. P. Thomas	9961693795
Mr. T. V. Varghese	9846359758
Mrs. Pathumma C.	9544418115
Mr. V. O. Varghese	7025879040
Mr. Mathew T. T.	9744470630
Late Cherian C. Paul	
Mrs. Sainaba P. K.	9539152886
Mrs. Leela Sahadevan	0484 – 2529866
Mrs. Leelamma K. K.	9446644957
Mr. GeorgeKutty V. O.	9605857922
Mrs. Ammini V. P.	9446431346
Mrs. A. Santha	9744159325
Mrs. Mollykutty K. C.	0484-2653088
Mrs. Indiradevi P. N.	9446892361
Mrs. Anie Varghese	8281554957
Mrs. Ivy Paul	9447022367
Mr. P. P. Ouseph	9495673697
Mrs. Sosamma Chacko	0484-2526959
Mr. Mohan Baby	9847362145
Mrs. M.M. Rajalakshmi	9400257754
Mrs. Binu Philip	9446739673
Mrs. Sophy Easow	9495236433
Mrs. Moly M.P.	94956519911
Mrs.Usha Anna John	9497277499
Mr. M. Abraham (Thampi)	9496227239
Ms. Jolly Paul M.	8281886035
Ms. A. Ammini	9446492759
Mr. Jacob Mathew (Monachan) (Late)	
Mr. George Varghese (Regi)	9447331749

PARTICIPATORY GOVERNANCE

The administration of the College is made participatory through delegation. Delegation happens through IQAC committees, clubs and other assignments for the smooth functioning of the various activities. All such appointments and committees are for one year, unless otherwise specified. A draft prepared with the approval of the Principal is circulated among the staff members for receiving suggestions. However, the Principal has the final say in these matters. .

IQAC

Internal Quality Assurance Cell (IQAC) functions as the pivotal point of coordination and monitoring of quality assurance, quality enhancement and quality sustenance of the college life. For this purpose, various committees and tasks are to be subsumed under the seven criteria of quality assesment. The functions of IQAC include design and implementation of annual plan for institution level activities for quality enhancement, arrange for feedback responses from students for quality- related institutional processes, development and application of quality bench marks/parameters for the various academic and administrative activities of the Institution, retrieval of information on various quality parameters of Higher Education and best practices followed by other institutions, organization of workshops and seminars on quality-related themes and promotion of quality circles and instituions-wide dissemination of the proceeding of such activities, development and application of innovative practices in various programmes/ activities leading to quality enhancement, participation in the creation of learner-centric environment conducive for quality education, work for the development of internationalization and institutionalization of quality enhancement policies and practices, act as a nodal unit of the Instituion for augmenting quality-related activities and prepare focused Annual Quality Assurance Report (AQAR).

The IQAC has formulated four subcommittees for the smooth conduct and review of academic and non academic activities of the college. They are ***The Voice, Lakshya, Shakthi, Veekshan.*** The body has also formulated the policy documents with respect to admission of the students, appointment of the teachers, research activities and infrastructure

Subcommittees of IQAC

The Voice A sub-committee of the IQAC that facilitates the participative management for the teachers and the students in the academic and non-academic activities of the institution Vision - To ease and assist the direct

interaction of students with the IQAC and the management of the institution -To incorporate the ideas, concerns and visions of the students and the teachers with regard to the development of the institution - To monitor and facilitate the smooth conduct of all the facilities and activities of the institution by regularly interacting with its stakeholders, and ensure adequate solution in case of infringement.

LAKSHYA A sub-committee of the IQAC that identifies the gap in the infrastructure facilities required for the smooth conduct of the teaching-learning process, and to recommend requisite solution for the same with the stakeholders.

Vision :

To analyse the infrastructure facilities required.

To enhance the quality of the teaching-learning process.

To keep the traits of the infrastructure facilities in par with modern and advanced technology to assist in pooling financial aid for the aforesaid visions.

SHAKTI A sub-committee of the IQAC, established with the aim of promoting the conduct of seminars, webinars, conferencesand workshops in the institution for enhancing the characteristic aspects of holistic education.

Vision :

To promote the academic ambience in the institution through the conduct of seminars, workshops and conferences of a scholarly nature with adequate participation of the industry and community.

To analysethe scholastic needs of the students and the staff, and conduct activities or trainningprogrammes that would enrich the same.

VEEKSHAN A sub-committee of the IQAC established with the goal to improve the quality of teaching and administrative process by systematic and periodic monitoring of the same through direct observation, interaction and feedback from the teachers and the students.

Vision :

To assess the quality of the teaching and non-teaching staff on the basis of direct observation and evaluation done by the students and the teaching staff

To identify the weak and strong attributes of the staff and recommend improvement strategies

To suggest innovative and new approaches in teaching-learning process

Composition of the IQAC

Chairperson	:	Dr. Letha P. Cheriyan **Principal**
Coordinator	:	Dr. Vineet kumar
Secretary	:	Roshin T. Roy

1. Curriculam Design

Convenor : **Ms. Chaithanya Elsa Achankunju**

Members : Ms. Preethi Sara Joseph
Ms. Manju Varghese
Ms. Aswathy Babu
Ms. Silvey Paul
Mr. Arun John Mathew

2. Faculty Resources

Convenor : **Dr. Avani T.**

Members : Dr. Paulose Thomas
Ms. Saritha N.
Ms. Manju K. G.
Ms. Anuradha K.
Mr. Renju R. Oommen

3. Infrastructure

Convenor: **Dr. Sujo Mary Varghese**

Members : Ms. Supriya Susan Kurian
Ms. Jintumol Raj P.
Ms. Annie Linda Hari
Ms. Smrithi P. S.
Mr. Dileep T. S.
Mr. Habin Babu John

4 Financial Resources & Management

Convenor : **Mr. Jibin Shibu Sam**

Members : Dr. Vinod V.
Ms. Sreekutty R.
Mr. Eldho Uthup

5. Learning and Teaching

Convenor : **Dr. Anupama P.**

Members : Dr. Melvi Chandy
Ms. Seira Susan Prasad
Mr. Gopikrishna S. Nair
Mr. Gismon Thomas
Ms. Athira P.
Dr. Tony Pinhero
Ms. Meera K. Jayan
Mr. Sam Babu

6. Extended Curricular Engagements

Convenor : **Ms. Sherin T. Abraham**

Members : Dr. Shalitha Jacob
Dr. Rajani Jacob
Ms. R. Anandhi
Ms. K. H. Sreelekshmi
Ms. Aiswarya K. R.
Ms. Keerthy Kishore
Ms. Sony Mariyam Mathew

7. Governance and Administration

Convenor : **Lt. Dr. Sangeetha Rachel Koruth**

Members : Dr. Jijo Jayaraj
Dr. Anu Joy
Ms. Krishnendu Sivaraman
Ms. Anna Mary Jose
Ms. Ani Alias
Mr. Jinil Baby
Ms. Sincy Kuriakose

8. Student Outcomes

Convenor ; **Dr. Jismy Varghese**

Members: Ms. Serene Anna Sam
Ms. T. J. Vishnupriya
Ms. Keerthi Sasidharan
Ms. Athira M.
Ms. Hephzy T. Paul
Ms. Bindhu Mathew
Mr. Ajay George John

9. Research and Innovation Outcomes

Convenor : **Dr. Minu Susan Koshy**

Members : Dr. Rinu Elizabath Philip
Ms. Sreeja P.
Ms. Jissy Thomas
Ms. Feba P. Baby

10. Sustainability (Green initiatives)

Convenor: **Ms. Reemy Sara Mathai**

Members : Dr. Bibin Kuriakose
Mr. Jiju John Y.
Ms. Sunu N. V.
Ms. Arya M. L.
Ms. Elizabeth Mathew
Ms. Soumya Anand
Mr. Dileep Mathews Thomas

Association in-charge 2024 - 25

Mathematics Association	Dr. Jismy Varghese
Zoology Association	Ms. Smrithy P.S.
Physics Association	Dr. Rajani Jacob
Commerce Association (F&T)	Mr. Jibin Shibu Sam
History Association	Dr. Bibin Kuriakose
English Association	Lt. Cl. Dr. Sangeetha Rachel Koruth
Chemistry Association	Ms. Aparna S.
Commerce Association (CA)	Ms. Aparna N. Siv
B.Voc Association	Ms. krishnendu Sivaraman

Class in-charge 2024 - 25

Department	Class	Staff in Charge
Mathematics	III B.Sc. II B.Sc. I B.Sc.	Mr. Gopikrishna S. Nair Ms. Silvey Paul Dr. Jismy Varghese
	II M.Sc. I M.Sc.	Ms. Manju Varghese Ms. Seira Susan Prasad
Zoology	III B.Sc. II B.Sc. I B.Sc.	Ms. Reemy Sara Mathai Ms. Keerthi Sasidharan Ms. Smrithy P.S.
	II M.Sc.*(self)* I M.Sc.	Ms. Jissy Thomas Ms. Athira M.
Physics	III B.Sc. II B.Sc. I B.Sc.	Dr. Melvi Chandy Dr. Rajani Jacob Dr. Paulose Thomas
Integrated Physics	IV IP III IP II IP I IP	Dr. Anupama P. Dr. Melvi Chandy Dr. Rajani Jacob Dr. Paulose Thomas
Chemistry	III B.Sc. II B.Sc. I B.Sc.	Ms. Aparna S. Dr. Anu Joy Ms. Aiswariya K. R.

History		III B.A. II B.A. I B.A.	Dr. Bibin Kuriakose Dr. Vinod V. Mr. Jismon Thomas
English	*Finance & Taxation*	III B.A. II B.A. I B.A.	Dr. Minu Susan Koshy Ms . Chaithanya Elsa Achankunju Ms. Roshin T. Roy
Commerce	*Computer Application*	III B.Com. II B.Com. I B.Com.	Mr. Jibin Shibu Sam Dr. Avani T. Ms. Serene Anna Sam
B.Voc.	*Fashion Technology & Merchandising*	III B.Com.*(self)* II B.Com. I B.Com.	Ms. Saritha N. Ms.T.J. Vishnupriya Ms. R Anandhi
	Tourism & Hospitality Management	III B.Voc. II B.Voc. I B.Voc.	Ms. Annie Linda hari Ms. Krishnendu Sivaraman Ms. Sreekutty R.
		III B.Voc. II B.Voc. I B.Voc.	Ms. Ani Alias Ms. K.H. Sreelakshmi Ms. Anna Mary Jose

DELEGATIONS 2024-2025

Name of the Programme	Staff in Charge	Department
AISHE	Dr. Minu Susan Koshy	English
SC/ST	Dr. Minu Susan Koshy	English
Alumni Association	Dr. Vinod V.	History
	Ms. Jintumol Raj P.	Zoology
KIRF	Dr. Jismy Varghese	Maths
ARIIA	Dr. Melvi Chandy	Physics
Arts Club	Ms.Roshin T Roy	English
Assembly	Dr. Vinod V	History

Calendar & Handbook	Dr. Shalitha Jacob	Maths
	Mr. Jiju John Y.	Malayalam
CAP (Nodal Officer)	Dr. Vineedkumar K.	Physical Edn.
Career Guidance & Placement Cell	Dr. Jijo Jayaraj	History
College Union	Dr. Melvi Chandy	Physics
Cyber Security Cell	Dr. Melvi Chandy	Physics
EBSB	Ms. Preethi Sara Joseph	English
ExamCo-ordinators	Ms. Reemy Sara Mathai	Zoology
	Ms. Serene Anna Sam	Commerce
Jeevani	Lt.Dr. Sangeetha Raichal Koruth	English
Website	Dr.Paulose Thomas	Physics
	Mr.Gopikrishna S. Nair	Maths

Higher Edn. New Initiatives :

	Dr. Anupama P.	Physics
	Dr. Rajani Jacob	Physics
	Ms.Chaithanya Elsa Achankunju	English
	Mr.Jibin Shibu Sam	Commerce
	Mr.Gopikrishna S. Nair	Maths
IEDC	Dr. Jismy Varghese	Maths
IIC & YIP	Dr. Rajani Jacob	Physics
IIeLT Co-ordinator	Mr. Jibin Shibu Sam	Commerce
IQAC Co-ordinator	Dr. Vineedkumar K.	Physical Edn.
IQAC Secretary	Ms. Roshin T. Roy	English
Magazine	Dr. Rinu Elizabeth Philip	Hindi
Butterfly Garden	Ms. Keerthi Sasidharan	Botany
MGNCRE	Dr. Jismy Varghese	Maths
Morning Hymn	Mr. Jiju John Y.	Malayalam
Morning Worship	Dr. Rinu Elizabeth Philip	Hindi
NCC	Lt. Dr. Sangeetha Rachel Koruth	English
NIRF	Dr. Minu Susan Koshy	English
Medicinal Garden	NSS	

NISP	Dr.Sujo Mary Varghese	Commerce
	Ms.Supriya Susan Kurian	Library
NPTEL - SPOC	Ms. Supriya Susan Kurian	Library
NSS	Dr. Anupama P.	Physics
	Dr. Avani T.	Commerce
LMS Co-ordinator	Dr. Vineedkumar K .	Physical Education
Public Information Officer	Dr. Bibin Kuriakose	History
P.T.A. Secretary	Ms. Reemy Sara Mathai	Zoology
P.T.A. Treasurer	Dr. Bibin Kuriakose	History
'Snehasparsam'	Ms. Chaithanya Elsa Achankunju	English
Women Cell	Ms. Chaithanya Elsa Achankunju	English
Time table	Dr. Shalitha Jacob	Maths
	Mr. Gopikrishna S. Nair	Maths
Uniform Convenors	Ms. Manju Varghese	Maths
	Ms. R. Anandhi	B.Com CA
SCM	Ms. Seira Susan Prasad	Maths
Tutorial & Value Education	Ms. Manju Varghese	Maths
ICC	Lt.Dr. Sangeetha Rachel Koruth	English
YRC	Ms. Saritha N.	B.Com CA
Kalolsavam	Mr. Jiju John Y.	Malayalam
News & Publicity	Mr. Jiju John Y.	Malayalam
Certificate Courses		
Co-ordinator	Ms. Chaithanya Elsa Achankunju	English
UBA	Ms. Supriya Susan Kurian	Library
PM-USHA	Dr. Paulose Thomas	Physics
	Mr. Jibu Shibu Sam	Commerce
Staff Council	Lt. Dr. Sangeetha Rachel Koruth	English
Staff Secretary	Dr. Bibin Kuriakose	History
	Ms. Arya M. L.	B.Com CA
Mentoring & Remedial	Ms. Serene Anna Sam	Commerce
Minority Cell	Dr. Rinu Elizabeth Philip	Hindi
OBC Cell	Dr. Shalitha Jacob	Mathamatics

COMMITTEES FOR THE YEAR 2024 -25

Sl. No.	Committees	Staff Representatives	Student Representatives
1	Anti Ragging Committee	Dr. Letha P. Cheriyan Principal Dr.Vineedkumar K. (IQAC Co-ordinator) Dr. Rajani Jacob (Convenor) Dr. Melvi Chandy (Staff Advisor-College Union) Ms. Roshin T. Roy (Staff Advisor - Arts Club) Sri. P. K. Kuruvilla (Media person) Smt. Annie Martin (Ward member) Sr. Regi Jose (Police Officer) Mr. Sam Alex Baby (Social worker)	Chair Person (College Union)
2	Anti-Sexual Harassment cell	Dr. Letha P. Cheriyan Principal Dr.Vineedkumar K. (IQAC Co-ordinator) Dr. Sujo Mary Varghese (Convenor) Lt.Dr. Sangeetha Rachel Koruth	
3	College Canteen Committee	Dr. Letha P. Cheriyan Principal Dr. Vineedkumar K. (IQAC Co-ordinator) Mr. Jibin Shibu Sam (Bursar) Dr. Bibin Kuriakose	
4	Discipline Committee	Dr. Sangeetha Rachel Koruth (Convenor) All Heads of Departments Staff Advisors to College Union & Arts Club	
5	Equal Opportunity Cell (For students with disabilities)	Dr. Letha P. Cheriyan Principal Dr. Vineedkumar K (IQAC Co-ordinator) Dr. Bibin Kuriakose Dr. Paulose Thomas Ms. Feba P. Baby PTA Vice President	

6	Ethics Committee &Surprise Inspection Squad	Dr. Letha P. Cheriyan Principal Dr. Vineedkumar K. (IQAC Co-ordinator) Dr. Sujo Mary Varghese (Convenor) Dr. Anupama P. Ms. Chaithanya Elsa Achankunju	
7	Grievance Redressal Mechanism (CBCS)	Dr. Letha P. Cheriyan Principal Dr. Vineedkumar K (IQAC Co-ordinator) Ms. Reemy Sara Mathai Ms. Serene Anna Sam (Exam Co-ordinator) HOD of the concerned Department.	
8	Handbook & Calendar Committee	Dr. Letha P. Cheriyan Principal Dr.Vineedkumar K (IQAC Co-ordinator) Dr. Avani T. (Staff in Charge, Previous) Dr. Shalitha Jacob (Staff in Charge) Mr.Jiju John Y. (Staff in Charge) Ms. Roshin T. Roy Mr. Eldho Uthup (Administrative Staff)	
9	Hostel Committee	Dr. Letha P. Cheriyan Principal Dr. Vineedkumar K (IQAC Co-ordinator) Hostel Warden Adv. Jessy George (GC) Dr. Sujo Mary Varghese Mr. P. K. Kuruvilla (Treasurer) Mr. Jibin Shibu Sam (Bursar)	
10	Internal Complaints Committee (ICC)	Dr. Letha P. Cheriyan Principal Dr. Vineedkumar K. (IQAC Co-ordinator) Dr. Sangeetha Rachel Koruth (Convenor) Dr. Jismy Varghese	
11	IPR Cell	Dr. Letha P. Cheriyan Principal Dr. Vineedkumar K. (IQAC Co-ordinator) Dr. Vinod V. (Convenor)	

		Dr. Minu Susan Koshy Ms. Supirya Susan Kurian (Librarian)	
12	Library Advisory Committee	Dr. Letha P. Cheriyan Principal Ms. Supirya Susan Kurian (Librarian) Head of Departments of Chemistry, Zoology, English, History and Physical Edn.	
13	Magazine Committee	Dr. Letha P. Cheriyan Principal Dr.Vineedkumar K. (IQAC Co-ordinator) Dr. Rinu Elizabeth Philip (Staff Editor) Dr. Melvi Chandy (Staff Advisor-College Union) Ms. Roshin T. Roy (Staff Advisor – Arts Club) Dr. Preethi Sara Joseph	
14	SC/ST Cell	Dr. Letha P. Cheriyan Principal Dr.Vineedkumar K. (IQAC Co-ordinator) Dr. Minu Susan Koshy (Convenor)	
15	Sports Committee	Dr. Letha P. Cheriyan Principal Dr.Vineedkumar K. (IQAC Co-ordinator & Convenor) Dr. Jismy Varghese Dr. Shalitha Jacob	
16	Student Welfare and Schola rships	Dr. Letha P. Cheriyan Principal Dr.Vineedkumar K. (IQAC Co-ordinator) Ms. Reemy Sara Mathai (Convenor) Dr. Melvi Chandy (Staff Advisors to College Union) All Heads of Departments Bindhu Mathew (Office Supdnt.)	
17	Uniform Committee	Dr. Letha P. Cheriyan Principal Dr.Vineedkumar K. (IQAC Co-ordinator) Ms. Manju Varghese Ms. R. Anandhi All Heads of Departments	
18	Student Grievence Redresal Cell	Dr. Letha P. Cheriyan Principal Dr.Rajani Jacob (Convenor) Ms. Chaithanya Elsa Achankunju Ms. Serene Anna Sam	

REGULATIONS of UNDER GRADUATE PROGRAMMES (HONOURS) 2024 (MGU-UGP (Honours))

1. Course Structure of the MGU-UGP Programmes

The MGU-UGP consists of the following categories of courses and the minimum credit requirements for pathway option-one shall be as follows;

Sl. No	Categorization of Courses for all Programmes	Minimum Number of Credit Required	
		3-year UG	4-year UG
1	Major	68	88
2	Minor	24	24+12
3	Multi-Disciplinary Courses (MDC)	9	9
4	Skill Enhancement Courses (SEC)	9	9
5	Ability Enhancement Courses (AEC)	12	12
6	Value Addition Courses (VAC)	9	9
7	Summer Internship, field based learning etc.	2	2
8	Research Project / Dissertation		12/8**
	Total Credits	**133**	**177**

* The students can acquire advanced/ capstone level courses with 12 credits from their DSC/ DSE/ Minor courses depending up on their pathway choice.The Minor courses can be of level 300 or above.

** The students perusing the 4-year honours with research have to complete a project with 12 credits and for the 4-year honours degree students have to complete a project with 8 credits and DSC/ DSE capstone/ advanced level course in the 8th semester.

2. Academic Levels of Pathway Course

Semester	Difficulty level	Nature of Course
1 & 2	100-199	Foundation level or introductory courses
3 & 4	200-299	Intermediate level courses
5 & 6	300-399	Higher level courses
7 & 8	400-499	Advanced/Capstone level courses

3. **Programme Pathways and Curriculum Structure**

Students who have joined for any programme under these regulations shall have the option to choose the following pathways for their UG degree and Honours programme.

i. **Major with Multiple Disciplines of Study**:

This pathway is recommended for students who wish to develop core competencies in multiple disciplines of study.

ii. **Interdisciplinary Major**: For these programme pathways, the credits for the major and minor pathways shall be distributed among the constituent disciplines/subjects to attain corecompetence in the interdisciplinary programme.

iii. **Multi-Disciplinary Major**: For multidisciplinary major pathways, the credits for the major and minor pathways will be distributed among the broad disciplines such as Life Sciences, Physical Sciences, Mathematical and Computer Sciences, Data Analysis, Social Sciences, Humanities, etc..

iv. **Degree with Double Major**: A student who secures a minimum of 50% credits from the first major will be awarded a second major in another discipline if he could secure 40% of credit from that discipline for the 3-year/ 4-year UG degree to be awarded a double major degree.

"The goal of education is the advancement of Knowledge and the dissemination of truth."

- John F Kennedy

Pathway Option 1 - Degree Major or Major with Multiple Disciplines of Study

Course Components	No. of Courses											
	Semester 1	Semester 2	Semester 3	Semester 4		Semester 5#	Semester	Total 6#	Remarks	Semester 7	Semester 8	Total
DSC A (4 credit/course)	1(P)	1(P)	3 (2P)	3 (2P)		5	4	17	7 Out of 17 can be opted as DSE	3	2	22
DSC B & C (4 Credit /Course)	2(P)	2(P)	1(P) (B or C)	1(P) (C or B)				6		3		9
Multidisciplinary Courses (MDC) (3 Credit /Course)	1(P)	1(P)	1*					3	*Cannot opt from DSC			3
Ability Enhancement C ourses (AEC) (3 Credit /Course)	1(English) 1(OL)	1(English) 1(OL)						4				4
Skill Enhancement Courses (SEC) (3 Credit /Course)				1*		1**	1**	3	*Cannot opt from DSC A **From DSC A only			3
Value Addition Courses (VAC) (3 Credit /Course)			1*	1*			1**	3	*Cannot opt from DSC A ** From DSC A only			3
Project/ Dissertation 12 credits for Honours with Research & 8 for Honours											**12/8 (1 DSC/ DSE for Honours**	
Total Courses	**6**	**6**	**6**	**6**		**6**	**6**	**36**		**6**	**2+1**	
Total Credits	**21**	**21**	**22**	**22**	**2**	**23**	**22**		**Total Credits 133**	**24**	**20**	**Total Credits 177**
Total Hours per Week	**25**	**25**	**25**	**25**		**25**	**25**		**Exit option available**	**25**	**25**	

BoS can include 2 practical courses in 5th semester and 3 practical courses in 6th semester in any of the 6 courses distributed in each semester.

Pathway Option 2 - Major with Minor

Course Components	No. of Courses											
	Semester 1	Semester 2	Semester 3	Semester 4		Semester 5#	Semester	Total 6#	Remarks	Semester 7	Semester 8	Total
DSC A (4 credit/course)	1(P)	1(P)	3 (2P)	3 (2P)		4	3	15	7 Out of 15 can be opted as DSE	3	2	22
DSC B & C (4 Credit /Course)	2(P)	2(P)	1(P)	1(P)		1	1	8	1 Out of 8 can be opted as DSE	3		11
Multidisciplinary Courses (MDC) (3 Credit /Course)	1(P)	1(P)	1*					3	*Cannot opt from DSC			3
Ability Enhancement C ourses (AEC) (3 Credit /Course)	1(English) 1(OL)	1(English) 1(OL)						4				4
Skill Enhancement Courses (SEC) (3 Credit /Course)				1*		1**	1**	3	*Cannot opt from DSC A **From DSC A only			3
Value Addition Courses (VAC) (3 Credit /Course)			1*	1*			1**	3	*Cannot opt from DSC A ** From DSC A only			3
Project/ Dissertation 12 credits for Honours with Research & 8 for Honours											**12/8 (1 DSC/ DSE for Honours**	
Total Courses	**6**	**6**	**6**	**6**		**6**	**6**	**36**		**6**	**2+1**	
Total Credits	**21**	**21**	**22**	**22**	**2**	**23**	**22**		**Total Credits 133**	**24**	**20**	**Total Credits 177**
Total Hours per Week	**25**	**25**	**25**	**25**		**25**	**25**		**Exit option available**	**25**	**25**	

BoS can include 2 practical courses in 5th semester and 3 practical courses in 6th semester in any of the 6 courses distributed in each semester.

Pathway Option 3 - Double Major

Course Components	No. of Courses											
	Semester 1	Semester 2	Semester 3	Semester 4		Semester 5#	Semester	Total 6#	Remarks	Semester 7	Semester 8	Total
DSC A (4 credit/course)	1(P)	1(P)	3 (2P)	3 (2P)		4	3	13	7 Out of 15 can be opted as DSE	3	2	18
DSC B & C (4 Credit /Course)	2(P)	2(P)	1(P)	1(P)		1	1	10	1 Out of 8 can be opted as DSE	3		13
Multidisciplinary Courses (MDC) (3 Credit /Course)	1(P)	1(P)	1*					3	*Cannot opt from DSC			3
Ability Enhancement C ourses (AEC) (3 Credit /Course)	1(English) 1(OL)	1(English) 1(OL)						4				4
Skill Enhancement Courses (SEC) (3 Credit /Course)				1		1	1	3	*Cannot opt from DSC A **From DSC A only			3
Value Addition Courses (VAC) (3 Credit /Course)			1	1			1	3	*Cannot opt from DSC A ** From DSC A only			3
Project/ Dissertation 12 credits for Honours with Research & 8 for Honours											**12/8 (1 DSC/ DSE for Honours**	
Total Courses	**6**	**6**	**6**	**6**		**6**	**6**	**36**		**6**	**2+1**	
Total Credits	**21**	**21**	**22**	**22**	**2**	**23**	**22**		**Total Credits 133**	**24**	**20**	**Total Credits 177**
Total Hours per Week	**25**	**25**	**25**	**25**		**25**	**25**		**Exit option available**	**25**	**25**	

BoS can include 2 practical courses in 5th semester and 3 practical courses in 6th semester in any of the 6 courses distributed in each semester.
Note: All the above 3 tables "(P)" means courses with practicals.

4. Assessment and Evaluation

i. The assessment shall be a combination of Continuous Comprehensive Assessment (CCA) and an End Semester Evaluation (ESE).
ii. 30% weightage shall be given for CCA. The remaining 70% weight shall be for the ESE.
iii. Teacher Specific Content will be evaluated under CCA.

iv) CCA will have two subcomponents Formative Assessment (FA) and Summative Assessment (SA). Each of these components will have equal weightage and to be conducted by the course faculty/ course coordinator offering the course.
v) FA refers to a wide variety of methods that teachers use to conduct in-process evaluations of student comprehension, learning needs, and academic progress during a lesson, unit, module or course. Suggestive methods of FA are as follows: (anyone or in combinations as decided by the course faculty/ course coordinator)

a. Practical assignment
b. Observation of practical skills
c. Viva voce
d. Quiz
e. Interview
f. Oral presentations
g. Computerized adaptive testing
h. In-class discussions
i. Group tutorial work
j. Reflection writing assignments
k. Home assignments
l. Self and peer Assessments
m. Any other method as may be required for specific course/ student by the course faculty/ course coordinator.

vi. Summative Assessments (SA) are used to evaluate student learning, skill acquisition, and academic achievement at the conclusion of a defined instructional period- typically at the end of a project, unit, module, course or semester. The method of SA will be as follows: (any one as decided by the course faculty/ course coordinator)

a. Written test
b. Open book test
c. Laboratory report
d. Problem based assignments
e. Individual project report
f. Case study report
g. Team project report
h. Literature survey
i. Standardized test

Any other pedagogic approach specifically designed for a particular course by the course faculty/ course coordinator.

4.1 Practical Examination

The scheme of evaluation of practical courses will be as given below:

Components for the Evaluation of Practical Courses	Weightage
CCA of practical/practicum.	30%
ESE conducted under the supervision of internal examiner	70%

Those who have completed the CCA alone will be permitted to appear for the ESE.

ii) Duration of Examination

Questions shall be set as per the defined Outcome. The question setter shall ensure that there will be Time and Mode (T & M) flexibility for all External Examinations. BoS can recommend the T & M from the following list.

Mode	Time (in Hours)	
	Minimum	Maximum
Written Examination	1	2
Multiple Choice	1	1.5
Open Book	1	2
Any Other Mode	1	2

4.2 Evaluation of Project/ Dissertation

The evaluation of project work shall be CCA with 30% and ESE 70%. The scheme of evaluation of the Project is given below:

Project type	Maximum Marks	CCA	ESE
Research Project of Honours with Research (12 credits)	200	60	140
Project of Honours (8 credits)	100	30	70

4.3. Evaluation of Internship

The evaluation of internship shall be done by a committee constituted by the Department Council. The scheme of CCA and ESE is given below:

Components of Evaluation of Internship	Weightage	Marks for Internship 2 Credits/ 50 Marks
CCA	30%	15
ESE	70%	35

4.4 Letter Grades and Grade Points

Mark system is followed for evaluating each question. For each course in the semester, letter grade and grade point are introduced in 10-point indirect grading system as per guidelines given below,

i) The Semester Grade Point Average (SGPA) is computed from the grades as a measure of the student's performance in a given semester. The SGPA is based on the grades of the current term, while the Cumulative Grade Point Average (CGPA) is based on the grades in all courses taken after joining the programme of study.

ii) Based on the marks obtained, the weighted grade point will be mentioned in the student's grade cards.

Letter Grade	Grade Point	Percentage of Marks (Both Internal & External Marks put together)	Class
O (Outstanding)	10	95% and above	First Class with Distinction
A+ (Excellent)	9	Above 85% and below 95%	
A (Very good)	8	Above 75% and below 85%	
B+ (Good)	7	Above 65% and below 75%	First Class
B (Aboveaverage)	6	Above 55% and below 65%	
C (Average)	5	Above 45% and below 55%	Second Class
P (Pass)	4	Above 35% and below 45% Aggregate (external and internal put together) with a minimumof 30% in external	Third Class
F (Fail)	0	Below an aggregate of 35% orbelow 30% in external evaluation	Fail
Ab (Absent)	0		Fail

iii) When students take audit courses, they may be given pass (P) or fail (F) grade without any credits.

4.5. Computation of SGPA and CGPA

The following method is recommended to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

iv) The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student in the semester, i.e.

$$\textbf{SGPA}\ (Si) = \Sigma\ (Ci \times Gi) / \Sigma\ Ci$$

(Full text of the regulations is available in the Website of M.G. University.)

Regulations for Under Graduate Programmes under Choice Based Credit System 2017 (CBCS)

EXAMINATIONS

The evaluation of each paper shall contain two parts:

(i) Internal or In-Semester Assessment (ISA)

(ii) External or End-Semester Assessment (ESA)

The internal to external assessment ratio shall be 1:4.

Both internal and external marks are to be rounded to the next integer.

All papers (theory & practical), grades are given **on a 7-point scale** based on the total percentage of marks, ***(ISA+ESA)*** as given below:-

Percentage of Marks	Grade	Grade Point
95 and above	S - Outstanding	10
85 to below 95	A^+ - Excellent	9
75 to below 85	A - Very Good	8
65 to below 75	B^+ - Good	7
55 to below 65	B - Above Average	6
45 to below 55	C - Satisfactory	5
35 to below 45	D - Pass	4
Below 35	F - Failure	0
	Ab - Absent	0

CREDIT POINT AND CREDIT POINT AVERAGE

Credit Point (CP) of a paper is calculated using the formula:-

CP = C × GP, where C is the Credit and GP is the Grade point

Semester Grade Point Average (SGPA) of a Semester is calculated using the formula:-

SGPA = TCP/TC, where TCP is the Total Credit Point of that semester.

Cumulative Grade Point Average (CGPA) is calculated using the formula:-

CGPA = TCP/TC, where TCP is the Total Credit Point of that programme.

Grade Point Average (GPA) of different category of courses viz. Common Course I, Common Course II, Complementary Course I, Complementary Course II, Vocational Course, Core Course is calculated using the formula:-

GPA = TCP/TC, where TCP is the Total Credit Point of a category of course, TC is the total credit of that category of course.

Grades for the different courses, semesters and overall programme are given based on the corresponding GPA as shown below:

GPA	Grade
9.5 and above	***S - Outstanding***
8.5 to below 9.5	**A+ - Excellent**
7.5 to below 8.5	**A - Very Good**
6.5 to below 7.5	**B+ - Good**
5.5 to below 6.5	**B - Above Average**
4.5 to below 5.5	**C - Satisfactory**
3.5 to below 4.5	**D - Pass**
Below 3.5	**F - Failure**

MARKS DISTRIBUTION FOR EXTERNAL AND INTERNAL EVALUATIONS

The external theory examination of all semesters shall be conducted by the University at the end of each semester. Internal evaluation is to be done by continuous assessment. For all courses without practical total marks of external examination is 80 and total marks of internal evaluation is 20. Marks distribution for external and internal assessments and the components for internal evaluation with their marks are shown below:

For all courses without practical

Marks of external Examination : 80
Marks of internal evaluation : 20

For all courses with practical

Marks of external Examination : 60
Marks of internal evaluation : 15

Components of Internal Marks	
Evaluation of theory	
Attendance	**5**
Assignment /Seminar/Viva	**5**
Test papers (2x5=10)	**10**
Total	**20**

Components of Internal Marks	
Attendance	**5**
Assignment /Seminar/Viva	**2**
Test papers (2x4=8) **8**	
Total	**15**

(C) For practical Exams.

Marks of external Examination : 40
Marks of internal evaluation : 10

Components of Internal evaluation of practical	Marks
Attendance	2
Test papers (1x4=4) 4	
Record*	4
Total	**10**

*Marks awarded for Record should be related to number of experiments recorded and duly signed by the teacher concerned in charge.

All three components of internal assessments are mandatory.

For Projects

Marks of external Examination : 80
Marks of internal evaluation : 20

Components of Internal evaluation of project	Marks
Dissertation (External)	50
Viva-Voce (External)	30
Total	**80**

*Marks for dissertation may include study tour report if proposed in the syllabus.

Components of Internal evaluation of project	Marks
Punctuality	5
Experimentation/ data collection	5
Knowledge	5
Report	5
Total	**20**

Attendance Evaluation for all papers

% of Attendance	Marks
90 and above	5
85- 89	4
80- 84	3
76 - 79	2
75	1
Total	**15**

(Decimals are to be rounded to the next higher whole number)

ASSIGNMENTS

Assignments are to be done from 1st to 4th Semesters. At least one assignment should be done in each semester for all courses.

SEMINAR/VIVA

A student shall present a seminar in the 5th semester for each paper and appear for viva-voce in the 6th semester for each course.

Note: A separate minimum of 30% marks each for internal and external (for both theory and practical) and aggregate minimum of 35% are required for a pass for a paper. For a pass in a programme, a separate minimum of **Grade D** is required for all the individual papers. If a candidate secures **F Grade** for any one of the paper offered in a Semester/Programme **only F grade** will be awarded for that Semester/ Programme until he/she improves this to **D Grade** or above within the permitted period.

(Full text of the regulations is available in the Website of M.G. University.)

Education is not the learning of facts,
but the training of the mind to think.
- Albert Einstein

Regulations of the Post Graduate Programmes under Credit Semester System, 2019 (MGU-PG-CSS2019)

Examinations

There shall be University examinations at the end of each semester.

Practical examinations shall be conducted by the University at the end of each semester or at the end of even semesters as prescribed in the syllabus of the particular programme.

End-Semester Examinations: The examinations shall normally be conducted at the end of each semester for college going student.

There shall be one end-semester examination of 3 hours duration for each lecture based and practical courses.

A question paper may contain short answer type/annotation, short essay type questions/problems and long essay type questions. Different types of questions shall have different weightage.

EVALUATION AND GRADING

Evaluation: The evaluation scheme for each course shall contain two parts; (a) End Semester Evaluation (ESE) (External Evaluation) and (b) Continuous Evaluation (CE)(Internal Evaluation). 25% weightage shall be given to internal evaluation and the remaining 75% to external evaluation and the ratio and weightage between internal and external is 1:3. Both End Semester Evaluation (ESE) and Continuous Evaluation (CE) shall be carried out using direct grading system.

Direct Grading: The direct grading for CE (Internal) and ESE (External Evaluation) shall be based on 6 letter grades (A+, A, B, C, D and E) with numerical values of 5, 4, 3, 2, 1 and 0 respectively.

Grade Point Average (GPA): Internal and External components are separately graded and the combined grade point with weightage 1

for internal and 3 for external shall be applied to calculate the Grade Point Average (GPA) of each course. Letter grade shall be assigned to each course.

Internal evaluation for Regular programme: The internal evaluation shall be based on predetermined transparent system involving periodic written tests, assignments, seminars, lab skills, records, viva-voce etc.

Components of Internal (CE) and External Evaluation (ESE): Grades shall be given to the evaluation of theory / practical / project / comprehensive viva-voce and all internal evaluations are based on the Direct Grading System.

There shall be no separate minimum grade point for internal evaluation.

The model of the components and its weightages for Continuous Evaluation (CE) and End Semester Evaluation (ESE) areshown below:

a) For Theory (CE) (Internal)

	Components	Weightage
i)	Assignment	1
ii)	Seminar	2
iii)	Best Two Test Papers	2 (1 each)
	Total	5

(Grades of best two test papers shall be considered. For test papers all questions shall be set in such a way that the answers can be awarded A+,A,B,C,D,E grade.)

b) For Theory (ESE) (External)

Evaluation is based on the pattern of question specified below.

Sl. No.	Type of Questions	Weight	Number of questions to be answered
1.	Short Answer type questions	1	8 out of 10
2	Short essay/ problem solving type questions	2	6 out of 8
3.	Long Essay type questions	5	2 out of 4

c) For Practical (CE) (Internal)

Components	Weightage
Wriitten/Lab test	2
lab involment & Record	1
Viva	2
Total	**5**

(The components and the weightage of the components of the practical (Internal) can be modified by the concerned BOS without changing the total weightage 5.)

d) For Practical(ESE) (External)

Components	Weightage
Wriitten/Lab test	7
lab involment & Record	3
Viva	5
Total	**15**

(The components and the weightage of the components of the practical (External) can be modified by the concerned BOS without changing the total weightage 15.)

e) For Project (CE) (Internal)

Components	Weightage
Relevance of the topic and analysis	2
Project content and Presentation	2
Project viva	1
Total	**5**

f) For Project (ESE) (External)

Components	Weightage
Relevance of the topic and analysis	3
Project content and Presentation	7
Project viva	5
Total	**15**

(The components and the weightage of the components of the project (Internal) can be modified by the concerned BOS without changing the total weightage 5.)

(The components and the weightage of the components of the Project (External) can be modified by the concerned BOS without changing the total weightage 15.)

g) Comprehensive viva-voce(CE) (Internal)

Components	Weightage
Comprehensive viva-voce (all courses from first semester to fourth semester)	5
Total	**5**

h) Comprehensive viva-voce (ESE) (External)

Components	Weightage
Comprehensive viva-voce (all courses from first semester to fourth semester)	15
Total	**15**

(Weightage of the components of the Comprehensive viva-voce (internal) shall not be modified.)

(Weightage of the components of the Comprehensive viva-voce (external) shall not be modified.)

Direct Grading System

Direct Grading System based on a 6-point scale is used to evaluate the Internal and External examinations taken by the students for various courses of study.

Grade	Grade Points	Range
A+	5	4.50 to 5.00
A	4	4.00 to 4.49
B	3	3.00 to 3.99
C	2	2.00 to 2.99
D	1	0.01 to 1.99
E	0	0.00

Performance Grading

Students are graded based on their performance (GPA/SGPA/CGPA) at the examination on a 7-point scale as detailed below.

Range	Grade	Indicator
4.50 to 5.00	A+	Outstanding
4.00 to 4.49	A	Excellent
3.50 to 3.99	B+	Very good
3.00 to 3.49	B	Good(Average)
2.50 to 2.99	C+	Fair
2.00 to 2.49	C	Marginal(pass)
up to 1.99	D	Deficient(Fail)

No separate minimum is required for internal evaluation for a pass, but a minimum C grade is required for a pass in an external evaluation. However, a minimum C grade is required for pass in a course.

A student who fails to secure a minimum grade for a pass in a course will be permitted to write the examination along with the next batch.

Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) Calculations

The **SGPA** is the ratio of sum of the credit points of all courses taken by a student in the semester to the total credit for that semester. After the successful completion of a semester, Semester Grade Point Average (SGPA) of a student in that semester is calculated using the formula given below.

Semester Grade Point Average -SGPA (Sj)

$= {}^{a}(\mathbf{Ci} \times Gi)/{}^{a}Ci$

(SGPA= Total credit Points awarded in a semester / Total credits of the semester)

Where 'Sj' is the jth semester, 'Gi ' is the grade point scored by the student in the ith course 'Ci' is the credit of the $\mathbf{i}_{th}$ course.

Cumulative Grade Point Average (CGPA) of a Programme is calculated using the formula:-

Cumulative Grade Point Average (CGPA $= {}^{a}(\mathbf{Ci} \times Si) / {}^{a}Ci$

(CGPA = Total credit points awarded in all semesters / Total credits of the programme)

Where 'C_i' is the credits for the $\mathbf{i}_{th}$ semester 'Si' is the SGPA for the i" semester. The SGPA and CGPA shall be rounded off to 2 decimal points.

For the successful completion of semester, a student shall pass all courses and score a minimum **SGPA** of 2.0. However, a student is permitted to move to the next semester irrespective of her/his **SGPA**.

FEE REGULATION

Fee will be levied as prescribed by the Government. Students shall pay the prescribed fees on the due dates. Those who fail are liable to pay a fine of Rs. 5/-. The fee and fine should be paid within seven days after the due date failing which an additional fine of Rs. 5/- will have to be paid.

If the student fails to pay the fees with the fine Rs. 10/- before the last date fixed, her name will be struck off the rolls of the College and she shall not attend class thereafter till all dues are cleared. Until readmission, such student will forfeit attendance. They will have to apply to the Principal for re-admission and remit Rs.50/- as readmission fee.

A receipt in the prescribed form will be issued from the College for all payments made by the student. Such receipts should be retained and produced for verification whenever necessary.

GOVERNMENT / UNIVERSITY SCHOLARSHIPS AND FEE CONCESSIONS

Details of various scholarships are available in the website :
www.dcescholarship.kerala.gov.in

FEE CONCESSION

1. Poor students of other backward communities who are bonafide subjects of Kerala State are eligible for full fee concession. They will have to produce the necessary nativity and income certificate issued by the village officer.

2. Students belonging to scheduled castes and tribe, OEC including kudumbies and converts from them are eligible for full fee concession, lumpsum grant for purchase of books, actual boarding and lodging charges in college hostels or other government hostels or monthly stipend at the rate fixed by the government from time to time. This concession shall be granted by the Department of Development for scheduled castes and tribes on proper application with necessary certificate to be submitted at the prescribed time.

3. **Harness fee concession:** Students who are children of Kerala government servants who died in harness or within six months after retirement will be eligible for full fee concession for one year in each class subject to their annual family income.

4. **Educational concession to the children of Political Sufferers:** Awarded to the children and grand children of political sufferers provided annual income does not exeed Rs. 15000/-

5. **Concession under Kumarapillai Commission Report:** Students belonging to socially and educationaly backward classes and other communities whose family income does not exeed Rs. 1,00,000/- in the case of B.A. / B.Sc. and M.A. / M.Sc. are eligible for full concession (except management quota admissions).

FEES SCHEDULE

	IInd Year M.Sc.	Ist Year M.Sc.	IIIrd Year UG	IInd Year UG	Ist Year UG
Without Fine	21/06/24	At the time of Admission	18/06/24 to 21/06/24	24/06/24 to 27/06/24	At the time of Admission
With Fine Rs. 5/-	22/06/224 to 29/06/24	At the time of Admission	22/06/24 to 29/06/24	28/06/24 to 04/07/24	At the time of Admission
With Fine Rs.10/-	30/06/243 to 06/07/224	At the time of Admission	30/06/24 to 06/07/24	05/07/24 to 12/07/24	At the time of Admission

FEES SCHEDULE

	IVth IP	IIIrd IP	IInd IP	Ist IP	
Without Fine	21/06/24	26/06/24	26/06/24	At the time of Admission	
With Fine Rs. 5/-	22/06/224 to 29/06/24	27/06/24 to 03/07/24	27/06/24 to 03/07/24	At the time of Admission	
With Fine Rs.10/-	30/06/24 to 06/07/224	04/07/24 to 11/07/24	04/07/24 to 11/07/24	At the time of Admission	

"The essence of all religions is one.
Only their approaches are different."

Mahatma Gandhi

Fee Structure

Aided Under Graduate Programme (2024-2025)

Particulars	First Year	Second Year	Third Year
1. Tuition Fee	1105	1105	1105
2. Admission Fee (only Ist year)	85	0	0
3. Library Fee	110	110	110
4. Medical Inspection	15	0	15
5. Calendar	40	40	40
6. Magazine	60	60	60
7. Audio Visual Education Fee	35	35	35
8. Association Fee	60	60	60
9. Stationary Fee	60	60	60
10. Games / Athletic Fee	110	110	110
11. SAF	15	15	15
12. Women Studies	15	15	15
13. Sports affiliation (college)	110	110	110
14. Laboratory Fee			
Mathematics	170	170	0
Physics	550	550	550
Chemistry	445	445	275
Zoology	610	610	275
15. Caution Deposit (I year Only)	360	0	0
16. University Union Fee	0	65	65
17. SAIP	0	23	23
18. Students Affiliation Fee	0	0	0
19. Matriculation Fee	0	0	0
20. Students Welfare	0	45	45
21. Sports Affiliation (University)	0	255	255

Fee Structure

Aided Integrated P.G. Programme (2024-2025)

Particulars	Ist Year	IInd Year	IIIrd Year	IV Year
1. Tuition Fee	1105	1105	1105	1985
2. Admission Fee (Ist year only)	85	0	0	0
3. Library Fee	110	110	110	110
4. Medical Inspection	15	0	15	15
5. Calendar	40	40	40	40
6. Magazine	60	60	60	60
7. Audio Visual Education Fee	35	35	35	35
8. Association Fee	60	60	60	60
9. Stationary Fee	60	60	60	60
10. Games / Athletic Fee	110	110	110	110
11. SAF	15	15	15	15
12. Women Studies	15	15	15	15
13. Sports affiliation (college)	110	110	110	110
14. Laboratory Fee	495	495	310	310
15. Caution Deposit (I year Only)	360	0	0	0
16. University Union Fee	0	65	65	65
17. SAIP	0	23	23	0
18. Students Affiliation Fee	0	0	0	0
19. Matriculation Fee	0	0	0	0
20. Students Welfare	0	45	45	45
21. Sports Affiliation (University)	0	255	255	255

Fee Structure

Aided Post gradutate Programme (2024-2025)		
Particulars	First Year	Second Year
1. Tuition Fee	1985	1985
2. Admission Fee (only Ist year)	170	0
3. Library Fee	110	110
4. Medical Inspection	15	0
5. Calendar	40	40
6. Magazine	60	60
7. Audio Visual Education Fee	35	35
8. Association Fee	60	60
9. Stationary Fee	60	60
10. Games / Athletic Fee	110	110
11. SAF	15	15
12. Women Studies	15	15
13. Sports affiliation (college)	110	110
14. Caution Deposit	600	0
15. University Union Fee	0	65
16. SAIP	0	23
17. Students Affiliation Fee	0	0
18. Matriculation Fee	0	0
19. Students Welfare	0	45
20. Sports Affiliation (University)	0	255
21. Laboratory Fee	0	0

GRACE MARKS FOR SPORTS & ARTS

Sl. No.		Grace Marks
1.	State level events in all Sports/Games/Relay events (Inter-districts competition-Individual/team/games event. Certificates from the State/District Association Concerned)	
	I Place	5 %
	II Place	4 %
	III Place	3 %
2.	Intercollegiate events (individual/team events)	
	I Place	7 %
	II Place	5 %
	III Place	3 %
3.	Representing the State and Winning in Approved National Competition (Inter-State)	
	I Place	12 %
	II Place	10 %
	III Place	7 %
	Representation	5 %
4.	Inter-University South Zone/South -West Zone	
	I Place	10 %
	II Place	9 %
	III Place	8 %
	Representing as University Member:	
	Participation	7 %
	Non-Participation	6 %
5.	All India Indian University Competition (Indian Universities / Combined University Team)	
	I Place	17 %
	II Place	14 %
	III Place	12 %
	Representation/Participation in Indian/Combined University Team	10 %
6.	Representating India in approved World Competitions (Asiad/Afro-Asian/Common Wealth/World University Games/Pre-Olympics/Olympics/Universiad-Junior, Youth, Senior Tournaments)	25 %
7.	Blind Students securing I / II / III places in Sports / Cultural / Youth Festival Activities conducted by Kerala Federation of the Blind at College / University / Inter-University level	5 %

8. Intercollegiate Youth Festival
(Individual & Group events)

I Place / A Grade / Best Actor / Actress	5 %
II Place	4 %
III Place	3 %

(Limited to 5 %)

9. South Zone Inter-University Youth Festival conducted by AIU (Individual & Team events)

I Place	6 %
II Place	5 %
III Place	4 %

(Limited to 6 %)

10. National level Youth Festival (Individual & Team events)

I Place	10 %
II Place	7 %
III Place	5 %

(Limited to 10 %)
Accompanists of artists in Youth Festivals (Zonal and National level only) be given grace marks as that of artists, provided all the artists and accompanists are bonafide students from Colleges / Departments of this University

11. Deaf and Dumb candidates
(Medical Certificates from Medical Board is required. They are exempted from writing second language if they desire to do so) 25 %

12. NSS Volunteers

a) NSS certificate holders	2 %
b) Attending National Camp with attendance Certificate	3 %
c) Republic Day Camp	5 %

(Limited to 7 %)

13. NCC cadets

a) Attending Republic Day Camp/Parade	5 %
b) Basic Leadership Camp (TSC) / Nau Sainik Camp / Vayu Sainik Camp / Independence Day Camp (Sports and Games at Delhi)	4 %
c) Certificate holders	
'C' Certificate	3 %
'B' Certificate	2 %

(Limited to 10 %)

The current rates of Grace Marks are as given below.:

EVENT	COURSE	Percentage / Grace Grade Points			REMARKS
		FIRST / A Grade	SECOND	THIRD	
Inter Collegiate Youth Festival	CBCSS (Grace Grade Points)	2.0	1.6	1.2	1) For Individual and team events.
	Others	5	4	3	
South Zone Inter Unitversity Youth Festival	CBCSS (Grace Grade Points)	2.4	2.0	1.6	1) For Individual and team events. 2) In addition to intercollegiate Youth Festival Grace Marks.
	Others	6	5	4	
National Inter Unitversity Youth Festival	CBCSS (Grace Grade Points)	4.0	2.8	2.0	1) For Individual and team events.2) In addition to intercollegiate & South Zone Youth Festival Grace Marks.
	Others	10	7	5	

The following shall be the guidelines for awarding Grace Marks:

1. Grace marks for each student shall be calculated performance year wise, according to the rules for various categories of activities and shall be assigned to the grace mark account of the student concerned.
2. The candidate may opt for the distribution of grace marks irrespective of pending supplementary/revaluation/scrutiny.
3. If the candidate opts for such distribution, the grace marks shall be distributed considering the marks available at that point of time.
4. The grace marks so distributed shall be given to the best marks obtained by the candidate for a course as on the date of distribution.
5. Such distribution shall be permitted only if such distribution will enable the candidate to obtain a pass for the entire programme.
6. Grace mark distributed under this scheme shall not be carried forward to the improved marks if any obtained by the candidate upon publication of the results and shall be retained in the same examination where it was originally allotted.
7. Moderation awarded to a course of study shall be replaced with grace marks, if sufficient grace marks are available in the grace mark account, after the initial process. The replacement shall be made in the descending order of moderation awarded.
8. Marks available in the grace mark account even after the replacement of moderation shall be distributed equally among the entire courses of the programme.
9. Grace Mark shall be calculated on the basis of the maximum mark for theory external only .
10. Minimum eligibility for availing grace mark shall be 5% marks for Internal/ External, to whichever component Grace Mark is awarded. Grace Mark shall normally be given to Theory External only. However Grace Mark can be awarded to Internal Component when the candidate fails to get a minimum pass in that component so as to enable the candidate to get the minimum required mark for pass in the Internal.

11. If a candidate fails to get a minimum pass even after adding Grace Mark, eligible moderation fixed by the respective Board shall be awarded to get a Pass.

12. If a candidate improves an exam in the next immediate chance Grace Mark shall be awarded to the better mark of the two, provided that, if the candidate has passed the Regular Exam upon addition of Grace marks, such addition to the higher mark shall be effected only upon the request of the Candidate, in writing.

13. If a candidate improves the grade after completion of the course as per clause 7.5 of the CBCS Regulation, 2017 Grace Mark given to that particular Semester shall be given to the better mark.

14. If there is excess Grace Mark, when a candidate gets maximum mark for a semester even after distributing Grace Mark equally to all papers, the excess Grace Mark shall be distributed to other semesters so that the candidate gets maximum benefit of the Grace Mark.

15. If a candidate fails to get a pass in the supplementary exam then the reserved Grace Mark shall be distributed equally to other papers in the regular chance.

16. If a candidate appears for all failed papers in the supplementary exam Grace Marks shall be reserved for all the papers (semester as a whole) of the supplementary exam for which the candidate registers so that the student gets maximum benefit by adding that mark to any Supplementary Paper for which the candidate appears, for getting a Pass.

17. Redistribution shall be given for getting whole pass of the entire Programme.

18. Redistribution shall be limited to two immediate chances of all semesters.

19. While redistributing Grace Mark, when a candidate passes a paper in the regular chance with Grace Mark and gets better mark for that paper in any of the two immediate reappearances even by adding Moderation, the grace mark given to the regular chance may be withdrawn and re distributed to other papers for getting a pass.

20. From 2018 admission on wards application for Grace Mark shall be sub-

mitted online by the candidate, which will be forwarded by the Principal with recommendation to the concerned Department. Hard copy of the application with originals of the Certificates shall be submitted to the concerned Departments and applications along with the attested copies of certificates to the Tabulation Section. Online application in the case of NCC cadets shall be forwarded to the Tabulation Section by the Principal with recommendation.

21. The time limit for submitting application for Grace Mark shall be 31st May of the Performing Year and in the case of NCC 'C' Certificate and National Meet Certificates it shall be 31 st December of the Performing Year.

22. The application for award of Grace Mark for the Final Year Students shall reach the Tabulation Section before 31 st March. But no fine will be levied till 31st May, the last date stipulated for submitting the application.

Grace Marks

Winners in sports events and youth festivals are given grace marks as follows:

a. Grace marks will be given for the first appearance in Examinations. Improvements and appearance after cancellation and absence will not be considered.

b. Grace marks will be given after effecting the moderation irrespective of a pass or fail in the Examination.

c. Grace marks will not be reckoned for fixing ranks.

d. Marks will be allotted to each paper and 50% of these can be redistributed to other subjects in order to effect a pass.

e. Students of professional courses are not eligible for grace marks.

f. Only the winning participants will get grace marks, not the accompanists.

g. The maximum limit of grace marks is 25%

i. Sports - India representation (25%), All India Inter University I, II, III (17, 14, 12) representing combined University (10), approved National, I, II, III Places (10, 8, 7) Inter University representation (7), University / State representation(5).

ii. Youth Festival - University individual I Place or A Grade (5%), University Group I Place (3%) both to a maximum of 5%. South Zone I, II Places individual and Group events (5,4 additional) National India Group, I, II, III places (10,7,5 additional respectively)

iii Deaf and Dump students - will be given grace marks 25% of the total marks of each and every paper of the Degree attempted by them subect to a maximum of 25% of the aggregate marks.

iv NSS volunteer - a) NSS certificate holders 2% b) Attending National Camp with attendance certificates 3% c) Republic Day Camp 5% (Limited to 7%)

v NCC cadets - (a) Attending Republic Day Camp/Parade 5% (b) Basic Leadership Camp (TSC) / Nau Sainik Camp / Vayu Sainik Camp / Independence Day Camp (Sports and Games at Delhi) 4 % (c) Certificate holders: 'C' Certificate 3% 'B' Certificate 2 % (Limited to 10 %).

vi Blind Students - I/II/III positions in University Inter University Youth Festivals/Sports/Cultural Competition conducted by the Kerala Federation of the Blind at college level 5%.

"Anger and intolerance are the enemies of correct understanding"

Mahatma Gandhi

GENERAL RULES

1. All candidates who take admission to College must acquaint themselves with the rules and regulations of the College. They will be bound by these, if admitted.
2. Students are expected to carry their identity cards while they are on the campus. The identity cards must be produced whenever demanded by the Principal or other competent authority.
3. College working hours begin at 9.30 a.m. and end at 4.30 p.m. on all working days.
4. Attendance will be taken on all working days. Every student shall attend classes regularly and punctually, any student absent from classes for two days or more consecutively shall report the same to the staff member in charge of attendance.
5. Students should wear full uniform on all working days. Exception from wearing uniform is granted on the following days:-
   - Wednesdays (Exception - Examination Days)
   - Onam Celebration Day, Christmas Celebration Day
   - College Union Inauguration & College Day
   - Days chosen for freshers, farewell and social in the concerned departments.
6. The conduct of students in the College campus and hostel should conform to the highest standards of courtesy, decency and dignity. Students are expected to maintain the noble traditions of the College in discipline and to respect the staff as well as visitors. Absolute silence should be observed at the third bell in the morning.
7. Students should occupy their seats in their respective classrooms immediately after the second bell.
8. Students are not allowed to loiter on the premises during class hours.
9. Students should keep silence during class hours and special functions.
10. Students are expected to co-operate in keeping the College building and the campus neat and tidy. Writing or making marks on the wall or furniture is strictly prohibited.
11. Permission of the Principal is necessary for:-
    a) Organizing or attending special meetings, entertainments or

social functions in the College or in the hostel or in its premises.

b) Using loud speakers, mega phones etc. in the College or in its premises.

c) Inviting persons other than the members of the teaching staff of the College for any function in the College or in the hostel.

d) Collection or subscription of any kind from the students or members of the staff.

e) Putting up any notice on the notice board in the College or elsewhere in its premises.

f) Placing or circulating any paper, book or periodical in the reading room of the College in any manner.

12. Notices signed or countersigned by the Principal and published on the College notice board shall be considered as having been brought to the attention of the students and the staff.
13. The use of alcohol, drugs or tobacco in any form is forbidden in the College premises.
14. Any student suspended from the College shall not come to the College or its premises during the period of suspension except with the permission of the Principal.
15. Students are forbidden from engaging in any activity which would interfere with the working of the College.
16. The authority of the Principal in matters of discipline extends to the conduct of students outside the College.
17. Whenever a medical certificate has to be produced by a student, it should be from a doctor approved by the Principal.

General Instructions to be followed in the Campus

1. Students are not permitted to use the middle staircase of the main building. They may use all other staircases.
2. Food shall be brought only in (metal) Tiffin box. Plastics/Papers/Banana leaves should not be dropped inside the pit provided exclusively for food waste. Food waste should be disposed only in the pit and not elsewhere.
3. Wash Areas provided are to be used only for washing hands and Tiffin boxes.
4. Students are not permitted to sit in the canteen and eat food brought

from home or elsewhere except for those food items bought from the College canteen.

5. Students are responsible for the cleanliness of their respective classrooms and the respective area of corridor outside the classrooms.
6. Students are allowed to use the Common Room with utmost care and offenders will be penalized.
7. Students are not allowed to use the Staff toilets and wash areas.
8. Soiled sanitary napkins should be disposed only in the prescribed incinerators after wrapping it in a newspaper.
9. Do not waste water. Taps and faucets should be used carefully. The toilets should be kept clean with sufficient water after use.
10. The Conference Hall shall be used only in the presence of the teacher/s concerned.
11. The students must assemble in time at the venue specified for the Assembly or other common programmes in the College.
12. The organizers of every programme should ensure cleanliness of the Auditorium and its premises before and after a programme/meeting is arranged. All the equipment and furniture should be properly maintained.
13. Students must wear the prescribed College uniform on all working days except Wednesdays. However, Uniform must be worn on all examination days including Wednesdays. In case of special occasions or programmes where uniform is not compulsory, students are allowed to dress modestly.
14. The College Chapel is to be used only for worship or prayer.
15. **Students are not allowed to bring mobile phone in the class room or campus.**

ADMISSION AND WITHDRAWAL

1. Admission to undergraduate & post graduate programmes is done through centralised allotment process of the M.G. University.
2. All candidates selected for admission must produce before admission, Transfer certificates from the school or college which they last attended and their S.S.L.C. book or records of examination recognised as

equivalent to S.S.L.C. Candidates to be admitted to the B.A., B.Sc. & B.Com. classes should also produce the certificates of the qualifying examination they have passed (if available) and the marklist of the same.

3. Students who come from other universities must produce the migration certificate before they are admitted.
4. Candidates shall be deemed to have been admitted only when the prescribed fees have been paid.
5. No student shall be considered to have been enrolled in any college term unless she has attended the college at least one day of that term or has paid the fees prescribed or portions thereof.
6. A student applying for a transfer certificate during a college term in which she has been enrolled or applying not later than the 5th working day of the college term immediately following shall forth with be given such certificates upon payment of all fees or other amounts due or such part thereof as the principal may deem fit to demand for the college term in which she was on the rolls.
7. A student who after being admitted applies for a transfer certificate even without attending classes for a day has to pay the fees according to the rules laid down by the university.
8. Transfer certificate shall be issued only after the applicant has paid all the amount due to the college.
9. A student applying for any certificates must apply in the prescribed form giving her name in full and class last attended with group and number. Ordinarily a notice of 24 hours is necessary for issuing a certificate.
10. A former student applying for certificates should give in addition to the above, the year in which they left the College.
11. No certificate will be sent by post unless the transmission charges are pre-paid.
12. Conduct Certificate (except when these are needed while students are still in the College) must be applied for, as soon as possible after students leave the College. The Conduct Certificate is a document which the students have to earn. It will not be issued as a matter of course.
13. A student who leaves the College after enrolment will have to pay the

fees as per rules. As per Government rules, candidates will not be allowed to have their certificate or marklists with out payment of the fees for the whole term. Hence it is advisable that candidates who are admitted, keep attested copies of the certificates or marklists with them when it is submitted at the time of admission.

14. The caution deposit paid by a student shall be retained in the institution till completion of the course of study.
15. The caution deposit will be refunded only after adjusting the dues, if any on account of :
    a) Loss of library books.
    b) Recovery of fine for breakages of laboratory equipments.
    c) Loss caused to properties of the College.
    d) Arrears of fees, if any.
16. The students should keep in safe custody the receipt issued for remittance of caution deposit during the tenure of the course.
17. Each instalment of tuition fees shall be paid on the due dates notified in the calendar. All cash transactions will be closed in the office at 2 p.m. every day.
18. A receipt by the accountant shall be given to every payment made which the student shall preserve and produce whenever required.
19. Mistakes, if any, in the fee receipts should be pointed out then and there. Complaint made later will not be entertained.
20. Examinations will be held regularly. Serious action will be taken against those who absent themselves from the examinations with out previous permission.

"The goal of education is the advancement of Knowledge and the dissemination of truth."

- John F Kennedy

INFRASTRUCTURE, FACILITIES AND ACTIVITIES

LIBRARY

The College Library started functioning in 1982 in a small room, in the old block where the College office functioned. In 1992, the Library was shifted to 'Grace Cottage'. In July 2002, our manager, Rt.Rev.Geevarghese Mar Athanasius Episcopa inaugurated the Library at the western block of the main building. The present Library was built in connection with Silver Jubilee Memorial of the College and was funded by the UGC in 2006. In July 2007, the Manager, Rt.Rev.Dr. Joseph Mar Iraneous Suffragan Metropolitan inaugurated this Library block.The centrally located Library provides easy access to students and members of the staff. The total carpet area of the central library is 3458 Sq.ft. The well furnished college library follows the open access system. Dewey Decimal Classification Scheme is adopted in the Library.The Library has installed the software, 'LIBSOFT' and all the computers are networked. All books are bar coded for easy transaction. Internet facility is also provided free of cost to staff and students during working hours.The Library books collection includes 18152 volumes. Library subscribes 27 journals, 34 popular magazines and 5 newspapers. Library has a bound volume journal collection of 420 volumes. Library document informations are available in the website www.mtcw.libsoft.org. The Library is kept open from 8.30 A.M to 4.30 P.M. on all working days except public holidays.

Library rules

1. Strict silence should be observed in the Library
2. Books and other personal belongings should not be taken into the Library. Each student may take only blank papersheets to the Library for the purpose of taking notes.
3. Library member ID card and loaned documents are not transferable. The borrower is responsible for the documents issued on her card.
4. Member Identity card is to be produced for entering to the Library and for issue of books. Users may swipe their ID card at the gate entry monitoring system.
5. Number of books a student can borrow at a time from the College Library : For Degree Course - two, for P.G. Course - four.

6. In the absence of the Library Assistants, the Library will remain closed from 1.30pm to 2.00 pm.
7. Students should enter the details of the books that are issued to their name in the Issue Register.
8. Books borrowed from the Library must be returned after a week and they can be renewed for a further period of seven days or more if no one else has applied for the same books. If the due date is a holiday, the book must be returned on the next working day. Failure to return book on or before the due date shall entail the student to pay a fine of Re.1/- per day for delay of each book.
9 Books must be carefully verified at the time of issue, the attention of the Librarian should be called to the fact. The borrower will be held responsible for any damage.
10. Disfiguring and tearing of pages of books and scribbling on them and spoiling the binding will be considered as serious damage to the books and in such cases they are either to be replaced , by new copies or get bound by the borrower.
11. Absence from college will not be accepted as an excuse for not returning the books in time.
12. All the books borrowed from the Library by student and the members of the staff must be returned by 15th March every year for the annual stock verification of the Library.
13. The loss of a book should be reported to the Librarian as soon as possible.The borrower is liable to pay the default fine on the book till the date of such report and from that date she will be held responsible for replacing the lost book or paying the cost of replacement of the book.
14. Hall ticket for University examinations, issue of T.C and refund of caution deposit can only be made after clearing all dues to the Library.
15 Students are advised to leave the books on the table or stools that are provided near the shelf and not to keep the book back in the shelves as the documents may get misplaced.
16. Members of the teaching staff can borrow 14 books from the Library for a period of 15 days and they can borrow text books prescribed for their subject for a period of one academic year from the Library.

17. Members of non-teaching staff are allowed 5 books at a time only from the Library for a period of 14 days.
18. Staff who takes leave for more than six months must return all the books borrowed from the Library before proceeding on leave.
19. For lost books, the following procedure will be followed:

(i) If new edition or copies of the lost books are available with the book supplier, the book has to be replaced by a new one.

(ii) If the lost book is not available for replacement, the value of the lost book will be realised at the following rates

(a) Ten times the face value of the books which are published before January, 1946.

(b) Six times the face value of the books, which are published before January, 1970.

(c) Thrice the face value of the books which are published after January, 1970.

20. Books from the reference section and current periodicals shall not be taken outside the Library. These can only be consulted in the Library.
21. Current magazines, journals and newspapers shall not be issued to staff and students, however back volumes of the periodicals may be issued for a week.
22. Books taken from the Library shall be returned when called for.
23. All cases of violation of rules will be reported to the Principal for suitable action.
24. In all matters regarding the Library, the decision of the Principal shall be final.

"Education is not the learning of facts, but the training of the mind to think"

- Albert Einstein

FACILITIES

Institute of Information and E-Learning Technology (IIeLT)

The College Computer Centre, IIeLT, is established by the management for helping the college community in its IT needs. The centre is conducting various short term and long term courses convenient to the students without affecting their regular classes. The IIeLT is affiliated to the National Institute of Electronics and Information Technology, Govt. of India (formally DOEACC society). The centre is conducting DCA course of Institute of Human Resources Development (IHRD) of the Kerala State Governement. Various computer courses are also available at the centre for local women and children.

College Hostel

A hostel meant exclusively for the students of the College is functioning in the College campus. Those who seek admission in the College hostel should get separate application form and prospectus from the Warden on payment of Rs.100/-.

College Canteen

The College canteen is functioning in the campus.

Reprography Centre

Photocopying facility is available at the IIeLT Centre.

Fitness Centre

The College provides a fitness centre for the purpose of physical exercise. It aims at an all-round development of the young women.

STUDENT SUPPORT ACTIVITIES

National Cadet Corps

The NCC Unit of the College is under the NCC subunit of 22- Kerala Battalion, NCC, Eloore. The aim of NCC is to develop qualities of character, courage, comradeship, discipline, leadership, secular outlook, spirit of adventure and sportsmanship and ideals of selfless service among the youth to make them useful and responsible citizens.

National Service Scheme

Two Units of the National Service Scheme have been functioning in the College. The N.S.S. aims at education through community service. It is intended to arouse the social conscience of student community by preparing them to be useful to society.

Youth Red Cross (YRC -Unit No. : 10, 2018.)

The YRC is the most important constituent of its mother organisation. Indian Red Cross. It is a student movement organised for students in Colleges and Technical Institutions. It is a group movement organised at the initial stages for students between 18 and 25 years of age within the Colleges.

Arts, Sports and Games

The College offers all facilities to every student who desires to develop their faculties in arts, sports and games. In order to ensure the participation of all students, house wise competitions will be held. The participation of each student in these activities is compulsory. Three Ever Rolling Trophies will be awarded for The Best Performance in Arts, Sports & Drama Competitions respectively.

Career Guidance Cell

A Career Guidance Cell is functioning in the College. It provides opportunity to get information regarding courses and career prospects. The cell arranges coaching classes for the students to equip them to participate in the competitive examinations and to face interviews with confidence.

Alumni Association

The major activities of the Association include the establishment of a harmonious relationship between the students and their Alma mater. On the Republic Day (January 26), the get together of the former students is arranged in the College.

PTA

Parent Teacher Association assists the college in the various development activities.

Camps and Excursions

Camps and Excursions may be organised only with the prior permission of the Principal. Excursion parties arranged by the Hostel or Associations should be accompanied by the member of the Staff. Excursions will be allowed only once in a course of study and preferably in the final year. It may be arranged in such a way to minimise the loss of working days.

Counselling Facility

The College avails the service of a trained counsellor for helping the students. Counselling is aimed at the health and growth of the total person. Counselling helps the student to become aware of the real problem; to know the cause of the thoughts behind negative feelings; to take decisions that will be conducive to one's psychic energy positively. Students who need counselling may avail themselves of the opportunity. Confidentiality is ensured in all matters.

Value Education classes

Classes are being held on all first Wednesday of every month.

Tutorial System

Each student of the College will be assigned to one staff member who will advise the student about her problems. The purpose of the tutorial system is to build up and maintain close personal relationship among teachers, students and parents. It is expected that the students as well as their parents keep in touch with the concerned teacher.

'Snehasparsham' Scheme

A reach of love for the underprivileged students, run under the initiative of the College Staff.

Morning Worship

Morning worship is being regularly held in the College Chapel on all days at 9.00 a.m. except Wednesdays.

New Initiatives Under Higher Education

The higher education department, Government of Kerala has launched different initiatives during 2012-2013.

1. **ASAP** - Additional Skill Aquisition Programme

It focusses on equipping students with additional skills for employability. It is proposed to impact additional skill along with the regular educational process for higher secondary and undergraduate programe.

2. **FLAIR** - Fostering Linkages In Academic Innovation and Research. FLAIR aims at empowering the faculty through several initiatives including Induction Training in Academics and Research, Internships and expert linkages. The programme also envisages on increased participation of the young faculty members in the general academic activities of the colleges and universities including participation in the learning initiatives and quality improvement initiatives of the IQAC.

Mar Thoma College New Initiative Programmes

Programmes	Staff in Charge
1 Diploma courses	
· Diploma in Computer Application **(DCA)**	Conducted by **IIeLT**
· Diploma in Taxation	Dr. Avani T.
· Diploma in Computerised Accounting	Ms. Saritha N.
2 Certificate Courses	
· Certificate Course in Women Studies (Centre for Gender Studies)	Dr. Minu Susan Koshy
· Certificate Course in Robotics	Dr. Anupama P.
· MOOC Course on Organic Farming (offered by M.G. University)	Dr. Avani T.
· Certificate Course in Communication Skills in English	Ms. Preethi Sara Joseph
3 Coaching Classes / Training Programmes	
· Badminton, Basket ball, Cricket & Table Tennis	Dr. Vineed Kumar K.
· LED bulb/Star Making - Training Programme	Dr. Melvi Chandi
· NET Coaching (Mathematics)	Mr. Gopikrishna S. Nair
· Capital Market Training	Ms. Serene Anna Sam
· Incandescence Language Consultancy Service	Dr. Minu Susan Koshy
· NET Coaching (B.Com.)	Ms. T.J. Vishnupriya
4 Clubs	
· Electoral/Parliamentary Literacy Club	Dr. Jijo Jayaraj
· Lahari Vimukthi Club	Ms. Serene Anna Sam

· The Playhouse: Drama Club	Ms. Preethi Sara Joseph
· Health Club	Ms. Reemy Sara Mathai
· Artry Agape	Dr. Sangeetha Rachel Koruth
· Heritage Club	Dr.Vinod V.
· Entrepreneurship Development Club	Ms. Serene Anna Sam
· Science Forum	Ms. Reemy Sara Mathai
· Research Forum	Dr. Minu Susan Koshy
· e-Literacy Club	Ms. Preethi Sara Joseph
· Food Trailers Club	Ms. Preethi Sara Joseph
· Mental Health Club	Ms. Reemy Sara Mathai
· Speaker's Club	Mr. Jibin Shibu Sam

ENDOWMENTS / SCHOLARSHIPS / PRIZES

Name of the Scholarship Endowment / Prize	Interest of the amount to
1. Thomas Mar Athanasius Suffragon Metropolitan Memorial Prize	General Proficiency Prize for one student of each Degree classes. **Rs.5000/- Instituted by P.T.A.**
2. Proficiency Prize in English	A Student of IInd year based on highest percentage of marks in Part I English in the I & II year University exams. **Rs.2500/- Instituted by Dept. of English.**
3. Mrs. & Mr. C.I. John Memorial Endowment	Best outgoing (over all) student of B.A. History Class. **Rs.2500/- Instituted by Mrs.Valsamma John, Dept. of Chemistry.**
4. General Proficiency Prize	To Student securing highest marks in the Final Degree Exam from any groups. **Rs.1000/- Instituted by Sri. C. K. Unnikrishnapillai.**
5. Cherukkattu Easow Thomas	Students who secure the 1 st and 2nd place in scripture exam, from any of the classes. **Rs.1000/- Instituted by Sri. C.T. Easow, Cherukattu.**

6. Local Prayer Group of Friends of College Endowment.	Student who stands first in the scripture exam conducted at the end of the year. **Rs.1050/- Instituted by Local prayer group & Friends of College.**
7. Dr. C.J. Roy Prof. of Malayalam, Kottayam, Endowment Prize	Prize to student securing the highest mark in I DC Malayalam exam. **Rs.1000/- Instituted by Dr. C.J. Roy.**
8. Very Rev. K.E. Oommen Kalamannil Memorial Prize	Student who stands first in the Scripture exam. **Rs.1001/- Instituted by Rev. E. J. George.**
9. Rengaswami Pillai Memorial Endowment Prize	Student who secure the highest marks in subsidiary Chemistry. **Rs.1000/- Instituted by Dept. of Chemistry.**
10.Thankamma Abraham Memorial Scholarship	To student joins B.Sc Maths securing highest aggregate in the plus two/ equivalent exam. **Rs.7000/- Instituted by Late V.K. Abraham, Retd. H.M., Asram High School, Perumbavoor.**
11.Rev. P.M. Stephen Pulikakudiyil Memoral Endowment	Needy Student on merit cum means basis. **Rs. 3000/- instituted by Mr. Stephen Jacob.**
12.Kurian Thykkadavil Memorial Endowment	Prize to the student securing aggregate mark in the plus two/equivalent exam and joins B.Sc. Zoology. **Rs.5000/- Instituted by Mrs. Annamma Jacob, Kovoor.**
13.Mr. K. A. Varkey Memorial Endowment (Philadelphia)	Helping needy students on merit cum means basis. **Rs.38057/- Instituted by Mrs. Aleyamma, Parackamannil.**
14.Prof. K.I. Jacob Endowment	Needy student on merit cum means basis. **Rs.10000/- Instituted by Outgoing students of the year 1996-'97.**
15. Prof. K.I. Jacob Endowment	Needy student on merit cum means basis. **Rs.5000/- Instituted by Rt. Rev. Dr. Joseph Mar Irenaeus Episcopa.**
16. Prof. K.I. Jacob Endowment	Needy student on merit cum means basis. **Rs.5000/- Instituted by Managment of Mar Thoma College for Women, Pbvr.**

17. Dept. of Mathematics	Best outgoing student of III DC Maths. **Rs.3000/- Instituted by Dept. of Maths.**
18. Dept. of Zoology	Cash award Rs.250/- to the best outgoing student of III DC Zoology. **Instituted by Dept. of Zoology.**
19. Dept. of Commerce	Best outgoing student of III B.Com. **Instituted by Dept. of Commerce.**
20. Dept. of History	Cash award Rs. 500/- to the best outgoing student of III DC History. **Instituted by Dept. of History.**
21. The Very Rev. A.A. Pylee Memorial Endowment	To meet the expenses of Annual Lecture by Dept. of History every year. **Rs. 50,000/- Instituted by Mr. Ajith A. Issac & Dr. Abraham Paul.**
22. Dr. M.O. Koshy Endowment	Prize to Student based on the basis of studies & arts club activities. **Rs.3000/- Instituted by College Union 1999-2000.**
23. Dr. Rajan Varughese Endowment	Prize to student who scores the highest points in individual items of the Arts Festival. **Rs.3000/- Instituted by College Union 2002-2003.**
24. Smt. & Sri. E. Govindan Nair Endowment	Best student of III B.A. History Model II (Vocational) (to be decided by Dept. of History) **Rs.8500/- Instituted by Smt. P. Vijayalakshmi.** Lecturer (retd.) Dept. of History.
25. Dr. T.K. Govindan memorial Endowment	To the best outgoing student in terms of performance in curricular & extra curricular activities in the I & II year Degree Classes. **Rs.10000/- Instituted by Mr. K.P. Venugopal.**
26. K.A. Thomas Endowment	Noon meals to needy students. **Rs. 6383/-**
27. Mrs. Elizabeth John Endowment	Proficiency Prize to student securing highest mark in the Final B.Com. Exams. **Rs.1000/- Instituted by Mrs. Elizabeth John.**

28. Smt. & Sri. P. Ramachandran Nair Endowment	One student in B.A. History classes on merit cum means basis, to be given at the beggining of the Academic year. **Rs.8500/- Instituted by Smt. P. Vijayalakshmi.** Lecturer (Retd.) Dept. of History.
29. Dr. Rajan Varghese Endowment	Best outgoing student (All-Rounder) from III DC Maths (Current Year). **Rs.5000/- Instituted by Dr. Rajan Varughese.**
30. Mrs. Elizabeth John Memorial Endowment	Interest of the amount will be payable as a cash award to a needy second year B.Com. student on merit cum means basis. **Rs.5000/- Instituted by Dept. of Commerce.**
31. Sunu Thomas Memorial Endowment	Interest of the amount will be given as cash award to the students securing the highest aggregate in second B.Sc. Zoology Exam. **Rs.5000/- Instituted by Dept. of Zoology & Studentsof 2005-06 academic year.**
32. Sunu Thomas Memorial Endowment	Interest of the amount will be given to the top mark scoer of I DC Zoology. **Rs. 5000/- Instituted by the family members of Miss. Sunu Thomas.**
33. Mrs.Leelamma K.K. Endowment	Interest of the amount will be given to a student of History Department on the basis of merit cum means. **Rs. 3500/- Instituted by Smt. Leelamma K.K.** in August 2008.
34. Sri. C.J. Philip Memorial Endowment	Interest of the amount to be given to student of III DC, who secured the highest mark in chemistry in the final year exam. **Rs. 5000/- Instituted by Mrs.Jessy Elizabeth Philip,** Department of Chemistry.
35. Dr. V.T. Lisie Endowment	**Rs. 5000/- Instituted by Dr. V.T. Lisie** and the interest of the amount will be given to the top mark scorer in Hindi of I DC.
36. Dr. Mariam Kuruvilla Joseph Endowment	Interest of the Amount to be given to two students of B.A. English Model II(VOC) for all round excellence in academic achievements, Sports, Arts

	Club & Association Activities based on three years work **Rs. 10,000/- Instituted by Dr. Mariam Kuruvilla Joseph.**
37. Dr. Mariam Kuruvilla Joseph Endowment	Interest of the Amount to be given to One/ two best students event managers of college union/ Arts club activities **Rs.5,000/- instituted by College Union 2008-2009.**
38. Dr. John George M. Endowment	**Rs. 20,000/- Instituted by Dr. John George M.** and the interest of the amount will be used for providing noon-meals to deserving students.
39. Dr. Aleyamma Saji Varghese Endowment	**Rs. 5,000/- Instituted by the College Union 2013-2014** and the interest of the amount will be given to the best outgoing student securing highest mark in any degree course.
40. College Union Endowment	**Rs. 6,000/- Instituted by the College Union 2013-2014** and the interest of the amount will be used for giving noon meals to needy students.
41. Dept. of Zoology	Best all-rounder of III B.Sc. Zoology **Rs.10,000/- Instituted by Dept. of Zoology.**
42. Dr. Aleyamma Saji Varghese Endowment	**Rs. 10,000/- Instituted by Dr. Aleyamma Saji Varghese** and the interest of the amount will be given to the top mark scrorer in III B.Sc. Zoology
43. Smt.Mollykutty K. C. Endowment	**Rs.10,000/- Instituted by Smt.Mollykutty K. C.** and the interest of the amount is proposed to be used for giving noon meals to needy students.
44. Mrs. Kanakammal Martin, Mrs.Ambikamma and Mr. M. John Bright Memorial Endowment	**Rs.30000/- Instituted by Mrs. Latha Prem Kumari B.** and the interest of the amount is to be shared among three students of classess I, II and III BA English respectively of the current academic year, for scoring the highest

	aggregate in the offstage and onstage performance during the Arts festival.
45. Mrs. Geetha Kumari K. M. Endowment	**Rs.25000/-Instituted by Mrs.Geetha Kumari K. M.** and the interest of the amount will be given as a cash award to the all-rounder outgoing commerce student.
46. Dr. Leelamma M. Endowment	**Rs.25000/- Instituted by Dr. Leelamma M.** and the interest of the amount will be given to the top scorer of III B.Com.
47. Dr. Salim Varghese Endowment	**Rupees 200000/- Instituted by Dr. Salim Varghese** . The interest of the amount shall be used for organizing an Inter-collegiate Basketball Tournament for Women every year.
48. Mrs. & Mr. C.C. Thomas Endowment	**Rupees 25000/- Instituted by Mrs. Saley Thomas** Retd. HoD, Department of Malayalam and the Interest of the amount will be given to the students securing the highest marks in Malayalam from Model 1 B.A./B.Sc. Course (4 Semesters)
49. Mrs. M.J. Jayasree Endowment	**Rupees 50,000/- Instituted by Mrs. M. J. Jayasree** Retd. HoD, Department of Hindi. The interest of the amount will be given to the top scorer of additional language Hindi from Model 1 B.A./B.Sc. Course (Total grade point of 4 semesters for Hindi shall be considered).
50. Dr. Annie Kurien K. Endowment	**Rupees 30,000/- Instituted by Dr. Annie Kurien K.** Retd. HoD, Department of Mathematics. The interest of the amount will be given to the top scorer from B.Sc. Mathematics who joins M.Sc. Mathematics in our college itself.

51. Mrs. Achamma George Memorial Endowment	**Rupees 30,000/- Instituted by Dr. Gigi George,** Retd. HoD, Department of Mathematics. The interest of the amount will be given to the top scorer from M.Sc. Mathematics Programme in the University Examination.

BENEFACTORS & PATRON MEMBERSHIP

1. Mrs. Lally Mathew, Palarivattom (W/o. Varghese Mathew)
2. Mrs. Susan John, Palarivattom
3. Mrs. Elizabeth John,Christava Mahilalayam, Alwaye
4. Mrs. Soosan Varghese, Palarivattom
5. Mr. Varghese Mathews, Kuwait
6. Dr. Rajan Varughese, Ernakulam
7. Mr. Joy Varghese, Ernakulam
8. Mr. P.P. John, Perumbavoor
9. Mrs. P. Vijayalakshmi, Bangalore
10. Mr. Yogendra Sakhya, Perumbavoor
11. Mr. John Varghese, Perumbavoor
12. Mr. George Thomas, U.S.A.
13. Mr. John Koshy Palarivattom
14. Mr. V.G. Koshy, Aluva
15. Mr. Venugopal, Ernakulam
16. Mr. A.C. Cherian, Retd Supdt MTCW Pbvr.
17. Dr. Annie Kurien K., Dept. of Maths, MTCW Pbvr.
18. Mrs. Lally Mathew, Dept. of Economics, MTCW Pbvr.
19. Dr. Salim Varghese, Dept. of English MTCW, Pbvr.
20. Mrs. Jayasree M.J., Dept. of Hindi, MTCW, Pbvr.
21. Dr. Mrs. M. Leelamma, (Retd)Dept. of Commece, MTCW, Pbvr.
22. Dr. Mrs. Susan George, (Retd)Dept. of English, MTCW, Pbvr.
23. Mrs. K.M. Celine, (Retd)Dept. of Phy. Edn., MTCW Pbvr.
24. Dr. Geetha Mary Mathews, Dept. of Malayalam, MTCW Pbvr.
25. Dr. Mariam Kuruvilla Joseph, (Retd) Dept. of English, MTCW, Pbvr.
26. Mr. Mohan Baby, MTCW, Pbvr.

MAHATMA GANDHI UNIVERSITY ACADEMIC CALENDAR 2024-2025

UNDER GRADUATE PROGRAMMES

SEMESTER	BEGIN	END	Working Days
SemesterI & II (2024-25 Admission)*			
Semester III (2023-24 Admission)**	03-06-2024	30-10-2024	95
Semester IV (2023-24 Admission)	01-11-2024	28-03-2025	98
Semester V (2022-23 Admission)	03-06-2024	03-10-2024	95
Semester VI (2022-23 Admission)	01-11-2024	28-03-2025	98
Onam Vacation	13-09-2024	22-09-2024	
Christmas Vacation	20-12-2024	29-12-2024	
Mid Summer Vacation	01-04-2025	31-05-2025	

*will be intimated later.

POST GRADUATE PROGRAMMES

SEMESTER	BEGIN	END	Working Days
Semester I & II (2024-25 Admission)*			
Semester III (2023-24 Admission)	03-06-2024	30-10-2024	95
Semester IV (2023-24 Admission)	01-11-2024	28-03-2025	98
Onam Vacation	13-09-2024	22-09-2024	
Christmas Vacation	20-12-2024	29-12-2024	
Mid Summer Vacation	01-04-2025	31-05-2025	

"Learninig gives creativity, creativity leads to thinking, thinking leads to knowledge, knowledge makes you great"

APJ Abdul Kalam

No. of Working Days	
2024 June	19 Days
2024 July	22 Days
2024 August	18 Days
2024 September	15 Days
2024 October	21 Days
2024 November	21 Days
2024 December	16 Days
2025 January	22 Days
2025 February	19 Days
2025 March	20 Days
Total Working Days	**193 Days**

"Confidence and hard work is the best medicine to kill the disease called failure.

It will make U a successful person ."

- APJ Abdul Kalam

MAHATMA GANDHI UNIVERSITY EXAMINATION CALENDER 2024 - 2025

Sl. No	Name of Examination	Date of Notification	Theory Examination		Proposed date of publication of results(on or before)
			Date of Commencement	Date of Completion	
1	**CBCS**				
	I Semester (2024 Admission)	01.11.24	18.12.24	29.11.24	4th week of Dec. 2024
	II Semester (2023 Admission)	04.03.24	03.04.24	17.04.24	3rd week of July 2024
	III Semester (2023 Admission)	14.10.24	12.11.24	27.11.24	Last week of Feb. 2025
	IV Semester (2022 Admission)	14.02.24	14.03.24	01.04.24	2nd week of July 2024
	V Semester (2022 Admission)	14.10.24	11.11.24	22.11.24	4th week of Jan. 2025
	VISemester (2021 Admission)	12.02.24	11.03.24	22.03.24	1st week of June 2024
2	**B.Voc.**				
	I Semester (2024 Admission)	11.11.24	05.12.24	19.12.24	Last week of March 2025
	II Semester (2023 Admission)	05.0324	04.04.24	22.04.24	Last week of July 24
	III Semester (2023 Admission)	16.10.24	18.11.24	29.11.24	Ist week of March 2025
	IV Semester (2022 Admission)	15.02.24	15.03.24	27.03.24	Second week of August 2024
	V Semester (2022 Admission)	14.10.24	15.11.24	26.11.24	3rd week of February 2025
	VI Semester (2021 Admission)	16.02.24	12.03.24	26.03.24	Last week of June 2024

ester 14.03.23
23 28.04.23
ek of
appearance
May 2023
20Admission)

Sl. No	Name of Examination	Date of Notification	Theory Examination		Proposed date of publication of results(on or before)
			Date of Commencement	Date of Completion	
3	**M.Sc.(Including new generation programmes)**				
	I Semester (2024 Admn)	18.11.24	09.12.24	19.12.24	3rd week of March 2025
	II Semester (2023 Admn)	20.03.24	23.04.24	06.05.24	Last week of August 24
	III Semester (2023Admn)	04.11.24	02.12.24	18.12.24	3rd week of March 2025
	IV Semester (2022Admn)	25.03.24	22.04.24	06.05.24	Ist week of August 24
4	**Integrated MA/M.Sc.**				
	I Semester (2024 Admission)	01.11.24	18.12.24	29.11.24	4th week of Dec. 2024
	II Semester (2023 Admission)	04.03.24	03.04.24	17.04.24	3rd week of July 2024
	III Semester (2023 Admission)	14.10.24	12.11.24	27.11.24	Last week of Feb. 2025
	IV Semester (2022 Admission)	14.02.24	14.03.24	01.04.24	2nd week of July 2024
	V Semester (2022 Admission)	14.10.24	11.11.24	22.11.24	4th week of Jan. 2025
	VISemester (2021 Admission)	12.02.24	11.03.24	22.03.24	1st week of June 2024

"Education is not the preparation for life; education is life itself."

- jown Dewey

ALMANAC 2024-2025 JUNE

1	Saturday	
2	Sunday	Holiday
3	Monday	College reopens after summer vacation
4	Tuesday	
5	Wednesday	World Environment Day
6	Thursday	
7	Friday	
8	Saturday	Holiday - Second Saturday
9	Sunday	Holiday
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	World Blood Donor day
15	Saturday	
16	Sunday	Holiday
17	Monday	Holiday - Bakrid
18	Tuesday	
19	Wednesday	National Reading Day
20	Thursday	
21	Friday	International Yoga Day
22	Saturday	
23	Sunday	Holiday
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	
30	Sunday	Holiday

JULY

1	Monday	
2	Tuesday	
3	Wednesday	St. Thomas Day
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	Holiday
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	World Population Day
12	Friday	
13	Saturday	Holiday - Second Saturday
14	Sunday	
15	Monday	
16	Tuesday	Holiday - Muharam
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	Holiday
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	
28	Sunday	Holiday
29	Monday	
30	Tuesday	
31	Wednesday	

AUGUST

1	Thursday	
2	Friday	
3	Saturday	Holiday - Karkidavavu
4	Sunday	Holiday
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	Quit India Day
10	Saturday	Holiday - Second Saturday
11	Sunday	Holiday
12	Monday	
13	Tuesday	
14	Wednesday	
15	Thursday	Holiday - Independance Day
16	Friday	
17	Saturday	
18	Sunday	Holiday
19	Monday	
20	Tuesday	Holiday - Sree Narayana Guru Jayanti
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	
26	Monday	Holiday - Sreekrishna Jayanti
27	Tuesday	
28	Wednesday	Holiday - Ayankali Jayanthi
29	Thursday	
30	Friday	
31	Saturday	

SEPTEMBER

1	Sunday	Holiday
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	Teachers's Day
6	Friday	
7	Saturday	
8	Sunday	Holiday
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	Onam Holidays begin
14	Saturday	Holiday - Second Saturday
15	Sunday	Holiday - Thiruvonam
16	Monday	Holiday - Nabidinam
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	Holiday - Sreenarayana Guru Samadhi
22	Sunday	Holiday
23	Monday	College reopens after Onam holidays
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	Holiday
30	Monday	

OCTOBER

1	Tuesday	
2	Wednesday	Holiday - Gandhi Jayanthi
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	Holiday
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	Holiday - Second Saturday, Mahanami
13	Sunday	Holiday - Vijayadashami
14	Monday	
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	Holiday
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	Holiday
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	Holiday - Diwali

NOVEMBER

1	Friday	Kerala Piravi
2	Saturday	
3	Sunday	Holiday
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	Holiday - Second Saturday
10	Sunday	Holiday
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	Childrens Day
15	Friday	
16	Saturday	
17	Sunday	Holiday
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	Holiday
25	Monday	Founder's Day
26	Tuesday	
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	

DECEMBER

1	Sunday	Holiday - World Aids Day
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	Holiday
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	Holiday - Second Saturday
15	Sunday	Holiday
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	Christmas Holiday begins
21	Saturday	
22	Sunday	Holiday
23	Monday	
24	Tuesday	
25	Wednesday	Holiday - Christmas
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	Holiday
30	Monday	College reopens after Christmas Holidays
31	Tuesday	

JANUARY -2025

1	Wednesday	
2	Thursday	Holiday - Mannam Jayanthi
3	Friday	
4	Saturday	
5	Sunday	Holiday
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	Holiday - Second saturday
12	Sunday	Holiday
13	Monday	
14	Tuesday	
15	Wednesday	
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	Holiday
20	Monday	
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	Holiday - Republic Day
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	

FEBRUARY - 2025

1	Saturday	
2	Sunday	Holiday
3	Monday	
4	Tuesday	World Cancer Day
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	Holiday - Second Saturday
9	Sunday	Holiday
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	Holiday
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	Holiday
24	Monday	
25	Tuesday	
26	Wednesday	Holiday - Shivrathri
27	Thursday	
28	Friday	National Science Day

MARCH - 2025

1	Saturday	
2	Sunday	Holiday
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	Holiday - Second Saturday, International Women's Day
9	Sunday	Holiday
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	Holiday
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	Holiday
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	College closes for mid summer vacation
30	Sunday	Holiday
31	Monday	Holiday - Eid Ul Fitr

TELEPHONE NUMBERS

MAHATMA GANDHI UNIVERSITY, KOTTAYAM

Enquiry	0481-2731050
Vice Chancellor	0481-2731001
Pro-Vice Chancellor	0481-2731005
Registrar	0481-2731007
Controller of Examinations	0481-2731000
Director College Development Council	0481-2731013
N.S.S. Co-ordinator	0481-2731029
P.R.O.	0481-2732650
Director, Student's Services	0481-2731024
University Librarian	0481-2731018
Director Physical Education	0481-2560511
N.C.C.22 (K) Girls BN, Eloor, Ernakulam	0484-2545382

NEARBY COLLEGES & SCHOOLS

AI-Ameen College, Edathala	0484-2836221
Bharatha Matha College, Trikkakara	0484-2425121
Sree Sankara Vidyapeedom, Irapuram	0484-2657038
Jai Bharath Arts and Science College, Vengola	0484-2655001
Sree Sankara College, Kalady	0484-2462341
M.A. College, Kothamangalam	0485-2822378
M.A Engineering College, Kothamangalam	0485-2822363
M.E.S. College, Marampilly	0484-2677104
Morning Star Home Science College, Angamaly	0484-2452328
Nirmala College, Muvattupuzha	0485-2832361
Rajagiri College of Social Science, Kalamassery	0484-2555564
Sacred Heart College, Thevara	0484-2315380