

## ACADEMIC AND ADMINISTRATIVE AUDIT REPORTS

As part of our commitment to maintaining high standards of education and administrative efficiency, Mar Thoma College for Women underwent comprehensive Academic and Administrative Audits in 2022-23. The academic audits involved external evaluations by eminent members. An internal audit was conducted with the Principal, the IQAC Coordinator and Secretary being the audit team members. The audits encompassed criterion-wise assessments to evaluate various aspects of the college's functioning.

### **Academic Audit - Criterion-Wise Assessment:**

1. **Curricular Aspects:** The audit evaluated the relevance and effectiveness of our academic programs, curriculum design, and industry alignment. Recommendations were made to update the curriculum with current trends and bridge gaps between theory and practical application.
2. **Teaching, Learning, and Evaluation:** The assessment reviewed the effectiveness of our teaching methods, faculty development initiatives, and evaluation approaches. Suggestions included adopting innovative pedagogies and enhancing faculty growth through workshops and training.
3. **Research, Innovation, and Extension:** Research outputs, promotion of innovation, and community outreach efforts were analyzed. The audit highlighted the importance of encouraging both faculty and students to engage in research and strengthen partnerships with industry and local communities.
4. **Infrastructure and Learning Resources:** The quality and accessibility of our facilities, including labs, libraries, and technological resources, were reviewed. Recommendations included upgrading infrastructure to foster a more supportive learning environment.

5. **Student Support and Progression:** The support services for students—such as counseling, mentoring, and career guidance—were examined. The audit emphasized enhancing student support mechanisms and creating a nurturing environment for their growth.
6. **Governance, Leadership, and Management:** The efficiency, transparency, and financial management of our administrative processes were assessed. Suggestions included streamlining administrative procedures and optimizing resource allocation.
7. **Institutional Values and Best Practices:** The audit reviewed adherence to institutional values, ethical practices, and benchmarking against higher education best practices. While acknowledging our commitment to values, the audit suggested initiatives for further improvement.

#### **Administrative Audit:**

The administrative audit evaluated office management, financial processes, and digitization efforts. It assessed the efficiency of workflows, resource allocation, and digitization to enhance administrative effectiveness. Suggestions focused on modernizing processes through digital tools, optimizing financial resource allocation, and promoting transparency in financial management.

#### **SWOC Analysis:**

The comprehensive audit helped identify our institution's SWOC:

- **Strengths:** Key strengths include our dedicated faculty, student-centered approach, commitment to institutional values, strong community engagement, and effective governance practices.

- **Weaknesses:** Areas for improvement include updating curricular aspects, boosting faculty research output, integrating technology into teaching, and streamlining internal administrative processes.
- **Opportunities:** Opportunities include fostering interdisciplinary research, strengthening industry-academia partnerships, and expanding outreach programs.
- **Challenges:** Challenges identified involve managing faculty workload, ensuring equal access to resources, and maintaining research momentum during disruptions.

With the insights gained from the audits, we are committed to further enhancing our educational offerings and administrative practices.