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DA 288795

Memorandum of Understanding

This memorandum of understanding is on exchange of Students/Staff/Faculty between

Newman College, Thodupuzha, Idukki, Kerala, India

And

Mar Thoma College for Women, Perumbavoor, Kerala, India

This Memorandum of Understanding (hereafter MoU) is effective as of 27 /05/2021 to establish an affiliation between-

Newman College, Thodupuzha- a minority Christian institution, affiliated to Mahatma Gandhi University, governed and managed by the Corporate Education Agency, Syrian Catholic Diocese of Kothamangalam. Newman College is a leading college in Idukki district, Kerala, India, here in after referred to as NMC and **Mar Thoma College for Women, Perumbavoor**, is affiliated to Mahatma Gandhi University and managed by the Marthoma Evangelical Association of the Marthoma Church, Kerala, here in after referred to as MTCW for the purpose of exchange of faculty, staff and students.

The aforesaid institutions are here in after referred to individually as institute and collectively as institutes.



Newman college
Thodupuzha

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Preamble

WHEREAS, MTCW and NMC have many common interests in arts, science and commerce, considering the advantage maybe gained from their pursuit on a collaborative basis in the fields of academics and education.

NOW THEREFORE, MTCW and NMC have decided to enter into this MoU, which defines the frameworks for the cooperation of the two institutions set out in the following sections.

Objective

Both institutes agree to develop the following collaborative activities in the area of academics of mutual interest, on a basis of equality and reciprocity.

Faculty exchange

- The exchange of faculty to the mutual benefit of both institutions.
- Collaboration in teaching and consultancy studies in the field of mutual interest.
- The exchange of academic material and publications.
- Conducting lectures
- Attachment of staff for purposes of curriculum development and review, attendance of courses, upgrading of teaching and research skill.
- Participating in seminars, symposiums and other types of academic discussions.

A specific plan will be worked out for each activity; setting forth detailed arrangement for collaboration. Terms and conditions for each visit or an assignment for such exchange will be worked out between the institutes.

Student exchange

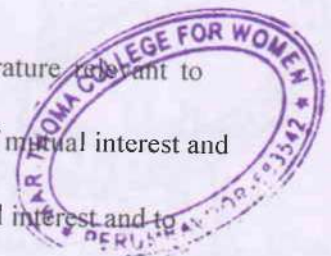
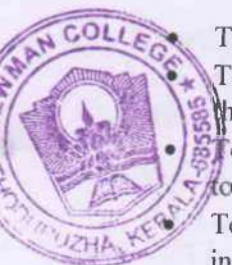
MTCW and NMC agree that student exchange will be guided by principles listed below. A home institution refers to the institution where a student is a full-time student and from where he/she is expected to graduate. A host institution refers to an institution that receives students for a brief period of time to undertake a pre-determined programme of study or research.

- Exchange students will be selected by mutual agreement between the home institution and the host institution.
- His/her programme/course of the study at the host institution will be determined by mutual consultation between his/her academic advisor at the home institution and his/her "in term" academic advisor identified by the host institution.
- The host institution will evaluate an exchange student's performance in each course or module, award a letter grade or marks, and issue letter to that effect.
- If an exchange student has undertaken research, then the host institution will evaluate the research performance and issue letter to that effect, together with a technical "report" of the research carried out.
- To avail travel expenses, students can apply for existing funding programs at their respective home institution.
- The exchange students will pay tuition and other fees at their home institution.

Other Areas

The institutes agree upon

- To exchange information on education programs
- To exchange information on teaching, learning material and other literature relevant to their educational and research programs
- To jointly organize short-term continuing education programs on topics of mutual interest and to invite each other's faculty to participate therein
- To jointly organize seminar, conferences or workshops on topics of mutual interest and to invite each others faculty to participate there in



- To use laboratory facilities in specific cases for limited period

MTCW and NMC agree that detailed terms and conditions that guide each activity identified above will be determined separately and agreed upon by the two institutions. These terms shall include a technical description of the proposed activity, financial agreements and person(s) responsible for its implementation.

Coordination

Each institution shall appoint one member of its teaching/research faculty to coordinate the programme on its behalf. Further, a coordination committee consisting of a programme coordinator from the side of MTCW and NMC will periodically review and identify ways to strengthen cooperation between the two institutions.

Ownership of any intellectual property (including but not limited to confidential information, know how, patents, copyrights, design rights, rights relating computer software and any other industrial or intellectual property rights) developed jointly during the course of this MoU shall be vested in both institutes to this Memorandum.

Validity

The Memorandum shall remain in force for a period of TWO YEARS commencing from effect date. Institutions may extend the term by written agreement signed by both institutions after review. Either institution may terminate the MoU by giving written notice of 3 months in advance to the other institution. Once terminated, neither MTCW nor NMC will be responsible for any losses, which the other institution may suffer. However, MTCW and NMC will ensure that the provisions of this MoU shall continue to apply to all activities in progress until their completion.

This MoU may be amended or modified by a written agreement signed by the representatives of both institutes. Participating faculties, staff and students involved in any activities under this Memorandum must adhere to the law of the host countries and rules and regulations of the institutions. Nothing in this Memorandum shall be construed as creating a legal relationship between the institutes. This memorandum is a statement of intent to foster genuine and mutually beneficial collaboration. In case there is a dispute relating to any aspect of academic cooperation, Principal of MTCW and NMC will jointly resolve the dispute in a spirit of independence, mutual respect and shared responsibility.

MTCW and NMC welcome the establishment of this Memorandum for cooperation and jointly agree to the provisions as set out above.



Signed for NMC
DR. THOMSON JOSEPH
PRINCIPAL-IN-CHARGE
NEWMAN COLLEGE
THODUPUZHA



Signed for MTCW
DR. SUJO MARY VARGHESE
Principal-in-charge
Mar Thoma College For Women
Perumbavoor - 683 542

Witness

Jisha Jacob
Asst-Professor
Newman College
Thodupuzha



Witness 2

Leeny Mathew
Asst Professor & Head
Mar Thoma College for Women

